



Job Title:

Village Hall Events Manager

Location:

Rainford Village Hall

Job Type:

Full-time 37 hours per week, including evenings and weekend work

Salary:

£30,784 per annum

****About Us****

We are a vibrant community nestled in the heart of Rainford, known for our rich cultural heritage, warm hospitality, and active social life. Our Village Hall stands as the centrepiece of our community, hosting a wide array of events, from weddings and concerts to fundraisers and community gatherings. It is here that we celebrate our community's spirit, creativity, and camaraderie.

The Parish council works diligently to provide a welcoming and inclusive environment where residents can come together, share experiences, and make lasting memories. Our dedicated staff, including the Village Hall Events Manager, play a crucial role in bringing these visions to life ensuring the Hall remains a cornerstone of community life in Rainford. We are seeking a passionate and organized individual to join our team as the Village Hall Events Manager, driving forward our mission of fostering connection and celebration within our community.

**** About you****

You can find full responsibilities and requirements in our full job description. Working alongside the Parish Clerk, you will be responsible for managing and co-ordinating all activities within the Village Hall, including assisting in the planning and organising of a range of promotional events for the Parish Council. Regular evening and weekend work will be required.

You will have the opportunity to play a key role in shaping the cultural and social landscape of our community.

If you are passionate about bringing people together through memorable events and enriching community experiences, we want to hear from you!

Please submit your CV and a cover letter outlining your relevant experience and why you are the ideal candidate for this role to

**The Chairman, Rainford Parish Council,
Rainford Village Hall, Church Road, Rainford WA11 8HB
clerk@rainfordparishcouncil.gov.uk**

Closing Date for applications: 05.04.2024

Interviews week commencing 08.04.2024

This is a permanent post, but the successful applicant will be subject to three months' probation period.

**For further information, the Clerk can be contacted on 01744 884709 or
clerk@rainfordparishcouncil.gov.uk
www.rainfordparishcouncil.gov.uk**

Join us in creating moments of joy, connection, and celebration at the heart of Rainford Village!