



**You are summoned to attend a meeting of the  
FINANCE, PLANNING & ADMINISTRATION COMMITTEE OF RAINFORD PARISH COUNCIL  
in the Council Chamber at Rainford Village Hall on Wednesday 13 March 2024 at 6.30pm**

**The press & public are invited to attend**

### **AGENDA**

**1. Apologies for absence**

**2. Approval of the minutes of the meeting held on 14 February 2024**

**3. Plans**

P/2024/0075/FUL Erection of detached outbuilding in rear garden to facilitate hair salon  
6 Heysome Close, Crank

P/2024/0084/HHFP Demolition of the existing rear conservatory and erection of a single  
storey front extension with pitched roof over to match existing,  
single storey rear extension with rear dormer window, 2no dormer  
windows to the front and a front porch  
Brookfield, Springvale, Reeds Brow, Rainford

P/2024/0087/HHFP Two storey front extension, part loft conversion along with  
alterations to existing window and door openings following the  
demolition of existing conservatory  
117B Higher Lane, Rainford

P/2024/0091/OUP Outline planning for eight detached dwellings (Use Class C3) with  
associated landscaping, access and parking with all other matters  
reserved  
Land adjacent to Peet Meadow, Rainford

P/2024/0105/HHFP Demolition of existing conservatory, single storey side and rear  
extension forming wraparound extension and a proposed first floor  
side dormer  
8 Pinedale, Rainford

The following applications have been granted:

P/2023/0703/FUL Erection of Industrial building B2 (general industry)/B8 (storage and  
distribution) with office/ancillary accommodation  
Land South of 94 Sandwash Close

The following applications have been refused:

P/2023/0714/FUL Change of use of café (Class E) to takeaway (Sui Generis)  
169 Ormskirk Road, Rainford

**4. Clerk's Office Report**

- i. A meeting has taken place with Steve Littler and other officers from St Helens Council regarding the lease for the Village Hall. Copies of documents were requested by the officers, which have been provided. The list of works and information for the lease which Steve Littler stated would be provided before Christmas has still not been received. A further email has been received from Paula Blellock. This is a separate agenda item.

- ii. The invoice for the outside tree lights for Christmas has now been received. It is £1008.00
- iii. The sanding and polishing of the Main Hall Floor will take place week commencing 25.03.2024. Payment will be made in the next financial year. Classes in the Main Hall have been cancelled.
- iv. The quotes for replacing the boilers Has been received: £30,779.00 + £2400.00 to flush the system:  
 Quotation;  
 Replacement of 2 x 60kw Ideal Heat Boilers,  
 Please see below our quotation to carry out the following;  
 Complete strip out of existing boilers  
 Installation of framework for boilers  
 Supply & installation of 2 x 60kw Ideal Heat Boilers.  
 Installation of Shunt Pumps to boiler pipework  
 Supply & installation of auto fill unit & expansion vessel  
 Alterations to system pipework.  
 Installation of bespoke flue systems to boilers  
 Replacement of 2 x heating pumps.  
 Our cost to carry out the above would be £30,779.00 + V.A.T  
 For flushing of heating system  
 Our cost would be £2,400.00 + V.A.T  
 Costs are inclusive of electrical & commissioning works.
- v. The new printer has been installed and is working well.
- vi. The Fire Alarm has been serviced. A recommendation was made for additional smoke alarms in the corridor leading to the toilets. The quote for the cost of this is: £990.00.
  - 1) . Recommend installation of detection in the main entrance lobby above the fire alarm panel.
  - 2). Recommend installation of detection in the toilet corridor Ground floor.  
 2 x Optical Smoke Sensor & Base @ £120.00  
 Installation/Materials @ £700.00  
 Commissioning @ £170.00  
 Total Cost at £990.00 + VAT.
- vii. A meeting has been arranged with Jenny Wynn, Police Officer responsible for Rainford on Monday 11.03.2024 at 5.30pm for her to meet Councillors and discuss any issues of concern.
- viii. The PCC of All Saints Church have been asked if they would consider having the Blood Box on the Parish Hall. A decision has not yet been received.
- ix. A letter regarding roadworks to Windle Farm Cattle Creep will take place between 17 March 2024 and 20 April 2024.

## 5. Income & Expenditure for February 2024

Receipts £ 17,416.97  
 Payments £ 19,716.61  
 Bank balances @ 28.02.2024:  
 Current Account: £3,426.23  
 Business Account: £51,056.42

## 6. Village Hall Lease

## 7. Bar Prices/Cost savings

## 8. Staff issues

*Sally Powell*

**Sally Powell**  
**Clerk & RFO to Rainford Parish Council**

# Rainford Parish Council

## PAYMENTS LIST february 2024

| Vouche       | Code                      | Date       | Cheque No               | Description          | Supplier | Net           | VAT    | TOTAL           |
|--------------|---------------------------|------------|-------------------------|----------------------|----------|---------------|--------|-----------------|
| 397          | VH Events: Beer Festival  | 01/02/2024 | Beer Festival: Beer     | Pennine Brewing Cc   |          | 232.25        | 46.45  | 278.70          |
| 398          | Staff Training            | 02/02/2024 | Bar Training            | CPL Learning         |          | 750.00        | 150.00 | 900.00          |
| 399          | PC: Cleaning              | 02/02/2024 | Cleaning                | Rainford Window Cl   |          | 120.00        | 24.00  | 144.00          |
| 400          | PC: Intruder Alarm system | 02/02/2024 | Redcare Secure Monitori | Hawk Alarms          |          | 35.00         | 7.00   | 42.00           |
| 405          | Bar Stock: Beer           | 05/02/2024 | Bar Stock               | LWC Drinks Ltd       |          | 161.66        |        | 161.66          |
| 402          | VH Events: Beer Festival  | 05/02/2024 | Beer Festival: Beer     | Cumbrian Ales        |          | 243.50        | 48.70  | 292.20          |
| 403          | VH Events: Beer Festival  | 05/02/2024 | Beer Festival: Beer     | Moorhouse's Brewe    |          | 225.00        | 45.00  | 270.00          |
| 404          | VH Events: Beer Festival  | 05/02/2024 | Beer Festival: Cider    | Gwynt Y Ddraig Cid   |          | 173.55        | 34.71  | 208.26          |
| 406          | VH Events: Beer Festival  | 05/02/2024 | Bar Stock               | Amazon               |          | 21.68         | 4.32   | 26.00           |
| 401          | PC: Bank charges          | 05/02/2024 | Bank Charges            | Barclays Bank        |          | 37.53         |        | 37.53           |
| 407          | Bar Stock: Soft drinks    | 05/02/2024 | Bar Stock               | Asda                 |          | 3.25          |        | 3.25            |
| 407          | Chairman's Fund           | 05/02/2024 | Bar Stock               | Asda                 |          | 15.25         |        | 15.25           |
| 408          | Chairman's Fund           | 05/02/2024 | Chairman's Quiz 02.02.2 | Cottom Bros          |          | 72.50         | 10.50  | 83.00           |
| 409          | Bar Expenses              | 08/02/2024 | Uniform                 | Rocket Embroidery    |          | 17.95         | 3.59   | 21.54           |
| 410          | Bar Stock: Spirits        | 08/02/2024 | Bar Stock               | Ale & Beer Supplies  |          | 456.28        |        | 456.28          |
| 411          | VH Events: Beer Festival  | 08/02/2024 | Beer Festival: Beer     | Cricketers Arms      |          | 310.00        | 62.00  | 372.00          |
| 409          | Uniform                   | 08/02/2024 | Uniform                 | Rocket Embroidery    |          | 96.65         | 19.33  | 115.98          |
| 413          | Bar Stock: Beer           | 10/02/2024 | Bar Stock               | Ale & Beer Supplies  |          | 316.58        |        | 316.58          |
| 413          | Bar Stock: Wine           | 10/02/2024 | Bar Stock               | Ale & Beer Supplies  |          | 182.55        |        | 182.55          |
| 413          | Bar Stock: Spirits        | 10/02/2024 | Bar Stock               | Ale & Beer Supplies  |          | 49.17         |        | 49.17           |
| 413          | Bar Stock: Soft drinks    | 10/02/2024 | Bar Stock               | Ale & Beer Supplies  |          | 580.09        |        | 580.09          |
| 413          | Bar Stock: Bottled Beer   | 10/02/2024 | Bar Stock               | Ale & Beer Supplies  |          | 163.44        |        | 163.44          |
| 413          | Bar Stock: Bottled Beer   | 10/02/2024 | Bar Stock               | Ale & Beer Supplies  |          | 41.29         |        | 41.29           |
| 412          | VH Events: Beer Festival  | 10/02/2024 | Beer Festival: Expenses | Kate Mackay          |          | 300.00        |        | 300.00          |
| 414          | VH Events: Beer Festival  | 10/02/2024 | Beer Festival: Expenses | TRIPRINT STHELEN     |          | 408.00        |        | 408.00          |
| 415          | Bar Stock: Bottled Beer   | 10/02/2024 | Bar Stock               | Ale & Beer Supplies  |          | 23.50         |        | 23.50           |
| 413          | Bar Stock: Bottled Cider  | 10/02/2024 | Bar Stock               | Ale & Beer Supplies  |          | 29.98         |        | 29.98           |
| 413          | Bar Stock: Sparkling Wine | 10/02/2024 | Bar Stock               | Ale & Beer Supplies  |          | 50.33         |        | 50.33           |
| 417          | VH Events: Beer Festival  | 10/02/2024 | Beer Festival: Expenses | Cottom Bros          |          | 50.00         |        | 50.00           |
| 416          | Chairman's Fund           | 10/02/2024 | Chairman's Gin Table    | Asda                 |          | 19.77         |        | 19.77           |
| 418          | VH Events: Beer Festival  | 11/02/2024 | Beer Festival: Expenses | Co-op                |          | 6.10          |        | 6.10            |
| 419          | Event Extras              | 13/02/2024 | Event Extras            | Ravenhead Service    |          | 75.00         | 15.00  | 90.00           |
| 421          | VH Events: Beer Festival  | 15/02/2024 | Beer Festival: Expenses | Garden to Gate       |          | 100.00        |        | 100.00          |
| 420          | PC: Card Machine          | 18/02/2024 | Card Machine            | Modern World Busir   |          | 17.00         | 3.40   | 20.40           |
| 423          | VH: Repairs & Renewals    | 22/02/2024 | Repairs                 | Rainford Heating &   |          | 80.00         | 16.00  | 96.00           |
| 431          | Bar Expenses              | 22/02/2024 | Bar Expenses            | R & R Newton Bar S   |          | 15.48         | 3.09   | 18.57           |
| 429          | Main Hall Hire            | 22/02/2024 | Room Hire               | All Saints Church, R |          | 180.00        |        | 180.00          |
| 432          | Bar Stock: Wine           | 22/02/2024 | Bar Stock               | Ale & Beer Supplies  |          | 552.72        |        | 552.72          |
| 432          | Bar Stock: Soft drinks    | 22/02/2024 | Bar Stock               | Ale & Beer Supplies  |          | 40.48         |        | 40.48           |
| 432          | Bar Stock: Spirits        | 22/02/2024 | Bar Stock               | Ale & Beer Supplies  |          | 32.38         |        | 32.38           |
| 422          | PC: Cleaning              | 22/02/2024 | Cleaning                | St Helens Council    |          | 245.00        | 49.00  | 294.00          |
| 425          | VH Events: Beer Festival  | 22/02/2024 | Beer Festival: Expenses | Alpine Kitchen       |          | 30.95         |        | 30.95           |
| 430          | Event Extras              | 22/02/2024 | Hangers                 | A - Z Packaging Ltd  |          | 85.81         | 17.16  | 102.97          |
| 424          | PC: Card Machine          | 22/02/2024 | Card Machine            | Elavon Financial Ser |          | 10.00         |        | 10.00           |
| 427          | PC: Repairs & Renewals    | 22/02/2024 | Printer                 | Exemplum             |          | 90.00         | 18.00  | 108.00          |
| 426          | VH: Printing              | 22/02/2024 | Printing                | Sharp                |          | 188.01        | 37.60  | 225.61          |
| 428          | VH: Cleaning              | 22/02/2024 | Cleaning Supplies       | SDEC Cleaning Supj   |          | 86.81         |        | 86.81           |
| 434          | Bar Expenses              | 27/02/2024 | Bar Stock               | Ale & Beer Supplies  |          | 17.40         | 3.48   | 20.88           |
| 435          | Bar Expenses              | 27/02/2024 | Bar Stock               | Amazon               |          | 10.78         | 2.16   | 12.94           |
| 434          | Bar Stock: Wine           | 27/02/2024 | Bar Stock               | Ale & Beer Supplies  |          | 46.93         |        | 46.93           |
| 434          | Bar Stock: Wine           | 27/02/2024 | Bar Stock               | Ale & Beer Supplies  |          | 140.79        |        | 140.79          |
| 434          | Bar Stock: Beer           | 27/02/2024 | Bar Stock               | Ale & Beer Supplies  |          | 438.75        |        | 438.75          |
| 434          | Bar Stock: Spirits        | 27/02/2024 | Bar Stock               | Ale & Beer Supplies  |          | 19.30         |        | 19.30           |
| 434          | Bar Stock: Spirits        | 27/02/2024 | Bar Stock               | Ale & Beer Supplies  |          | 118.45        |        | 118.45          |
| 434          | Bar Stock: Soft drinks    | 27/02/2024 | Bar Stock               | Ale & Beer Supplies  |          | 189.23        |        | 189.23          |
| 436          | VH Events: Beer Festival  | 27/02/2024 | Beer Festival: Expenses | Luke Wilkinson       |          | 75.00         |        | 75.00           |
| 433          | VH: General Maintenance   | 27/02/2024 | Bar Stock               | Edmundson Electric   |          | 47.75         | 9.55   | 57.30           |
| 437          | VH: Bar Wages             | 27/02/2024 | Salaries                | Phoebe-Rose Taylo    |          | 23.76         |        | 23.76           |
| 438          | VH: Bar Wages             | 27/02/2024 | Salaries                | Gabriella Levine     |          | 23.76         |        | 23.76           |
| 439          | VH: Supplies              | 27/02/2024 | Cleaning Supplies       | B&B Hygiene Ltd      |          | 32.20         | 6.44   | 38.64           |
| <b>Total</b> |                           |            |                         |                      |          | <b>636.48</b> |        | <b>8,843.07</b> |

# Rainford Parish Council

## RECEIPTS LIST FEBRUARY 2024

| Vouche | Code                        | Date       | Receipt No               | Description         | Supplier | Total  |
|--------|-----------------------------|------------|--------------------------|---------------------|----------|--------|
| 462    | Rent                        | 01/02/2024 | Office Let               | Tech Guys 360 Ltd   |          | 816.00 |
| 463    | VH: Rent                    | 01/02/2024 | Office Let               | Tech Guys 360 Ltd   |          | 816.00 |
| 464    | VH: Rent                    | 01/02/2024 | Office Let               | Tech Guys 360 Ltd   |          | 816.00 |
| 436    | Chairman's Fund             | 02/02/2024 | Chairman's Quiz 02.02.2  | Rob Latham          |          | 40.00  |
| 441    | Chairman's Fund             | 02/02/2024 | Chairman's Quiz 02.02.2  | Lawrenson           |          | 40.00  |
| 442    | Chairman's Fund             | 02/02/2024 | Chairman's Quiz 02.02.2  | Anne Barker         |          | 48.00  |
| 444    | Chairman's Fund             | 02/02/2024 | Chairman's Quiz 02.02.2  | Kate Mackay         |          | 32.00  |
| 443    | Chairman's Fund             | 02/02/2024 | Chairman's Quiz 02.02.2  | Danny Stockton-Pu   |          | 8.00   |
| 475    | Bar Takings - Card          | 05/02/2024 | Bar Takings              | Chairman's Fundrais |          | 336.90 |
| 445    | Chairman's Fund             | 05/02/2024 | Chairman's Quiz 02.02.2  | Melanie Lee         |          | 48.00  |
| 552    | Reception Room Hire         | 05/02/2024 | Meeting                  | Utility Warehouse   |          | 12.50  |
| 501    | Bar Takings - Cash          | 08/02/2024 | Bar Takings              | Jive North          |          | 75.40  |
| 504    | Bar Takings - Cash          | 08/02/2024 | Bar Takings              | Jive North          |          | 91.30  |
| 502    | Bar Takings - Cash          | 08/02/2024 | Bar Takings              | Jive North          |          | 88.60  |
| 503    | Bar Takings - Cash          | 08/02/2024 | Bar Takings              | Chairman's Fundrais |          | 142.30 |
| 505    | Bar Takings - Cash          | 08/02/2024 | Bar Takings              | Carrie Barton       |          | 4.00   |
| 506    | Bar Takings - Cash          | 08/02/2024 | Bar Takings              | Friday Night Quiz   |          | 124.20 |
| 511    | Main Hall with Bar Facility | 08/02/2024 | Freestyle Event          | Jive North          |          | 10.00  |
| 511    | Main Hall with Bar Facility | 08/02/2024 | Freestyle Event          | Jive North          |          | 157.50 |
| 507    | Chairman's Fund             | 08/02/2024 | Raffle                   | Chairman's Fundrais |          | 145.00 |
| 508    | Chairman's Fund             | 08/02/2024 | Chairman's Quiz 02.02.2  | Chairman's Fundrais |          | 96.00  |
| 512    | Chairman's Fund             | 08/02/2024 | Chairman's Quiz 02.02.2  | Nicola Robinson     |          | 48.00  |
| 509    | Main Hall Weekly Class      | 08/02/2024 | Class                    | Indoor Bowling Clut |          | 20.00  |
| 509    | Main Hall Weekly Class      | 08/02/2024 | Class                    | Indoor Bowling Clut |          | 20.00  |
| 509    | Main Hall Weekly Class      | 08/02/2024 | Class                    | Indoor Bowling Clut |          | 20.00  |
| 509    | Main Hall Weekly Class      | 08/02/2024 | Class                    | Indoor Bowling Clut |          | 20.00  |
| 509    | Main Hall Weekly Class      | 08/02/2024 | Class                    | Indoor Bowling Clut |          | 20.00  |
| 510    | Main Hall with Bar Class    | 08/02/2024 | Class                    | Jive North          |          | 65.00  |
| 510    | Main Hall with Bar Class    | 08/02/2024 | Class                    | Jive North          |          | 65.00  |
| 510    | Main Hall with Bar Class    | 08/02/2024 | Class                    | Jive North          |          | 65.00  |
| 510    | Main Hall with Bar Class    | 08/02/2024 | Class                    | Jive North          |          | 65.00  |
| 514    | VH Events: Beer Festival    | 09/02/2024 | Beer Festival: Sponsorsh | Nicola Monk         |          | 120.00 |
| 515    | VH Events: It's Addy's Day  | 11/02/2024 | It's Addy's Day Crazy Qu | Helen Lancaster     |          | 360.00 |
| 516    | Chairman's Fund             | 13/02/2024 | Murder Mystery Tickets   | Nicola Robinson     |          | -80.00 |
| 517    | Chairman's Fund             | 13/02/2024 | Murder Mystery Tickets   | Lynsey Holt         |          | -24.00 |
| 518    | Chairman's Fund             | 13/02/2024 | Murder Mystery Tickets   | Victoria Swainbank  |          | -32.00 |
| 519    | Chairman's Fund             | 13/02/2024 | Murder Mystery Tickets   | Councillor Carol Wh |          | -64.00 |
| 522    | VH Events: It's Addy's Day  | 13/02/2024 | It's Addy's Day Crazy Qu | Jane                |          | 80.00  |
| 521    | Chairman's Fund             | 13/02/2024 | Murder Mystery Tickets   | Meryl Shippam       |          | -32.00 |
| 535    | Chairman's Fund             | 13/02/2024 | Chairman's Concert Ticke | Rosemary Baxter     |          | 30.00  |
| 520    | Chairman's Fund             | 13/02/2024 | Murder Mystery Tickets   | Tech Guys 360 Ltd   |          | -32.00 |
| 536    | VH Events: It's Addy's Day  | 14/02/2024 | It's Addy's Day Crazy Qu | Kathryn Boyle       |          | 120.00 |
| 537    | Chairman's Fund             | 14/02/2024 | Chairman's Concert Ticke | John Atherton       |          | 30.00  |
| 523    | VH Events: It's Addy's Day  | 15/02/2024 | It's Addy's Day Crazy Qu | Paul Toone          |          | 120.00 |
| 538    | VH Events: It's Addy's Day  | 16/02/2024 | It's Addy's Day Crazy Qu | Joan Coppull        |          | 40.00  |
| 524    | Chairman's Fund             | 16/02/2024 | Chairman's Concert Ticke | Diane Wesley        |          | 90.00  |
| 539    | Chairman's Fund             | 16/02/2024 | Chairman's Concert Ticke | Diane O'Donovan     |          | 60.00  |
| 540    | Main Hall with Bar Facility | 19/02/2024 | Brook Lodge Year 6 Pron  | Kristy Ormshaw      |          | 5.00   |
| 540    | Main Hall with Bar Facility | 19/02/2024 | Brook Lodge Year 6 Pron  | Kristy Ormshaw      |          | 135.00 |
| 540    | Main Hall with Bar Facility | 19/02/2024 | Brook Lodge Year 6 Pron  | Kristy Ormshaw      |          | 37.50  |
| 525    | VH Events: It's Addy's Day  | 19/02/2024 | It's Addy's Day Crazy Qu | Keith Powell        |          | 100.00 |
| 526    | Chairman's Fund             | 19/02/2024 | Chairman's Quiz 02.02.2  | Keith Powell        |          | 32.00  |
| 541    | VH Events: SWISH 07.03.     | 20/02/2024 | SWISH Event 07.03.202    | Kirsty              |          | 20.00  |
| 527    | Chairman's Fund             | 20/02/2024 | Chairman's Concert Ticke | Stuart Bardsley     |          | 30.00  |
| 543    | Main Hall with Bar Facility | 22/02/2024 | Evening of Mediumship    | Mike Hough Spirit M |          | 10.00  |
| 543    | Main Hall with Bar Facility | 22/02/2024 | Evening of Mediumship    | Mike Hough Spirit M |          | 90.00  |
| 549    | Main Hall with Bar Facility | 22/02/2024 | Euphoria Pop-Up Restau   | James Holden        |          | 25.00  |
| 549    | Main Hall with Bar Facility | 22/02/2024 | Euphoria Pop-Up Restau   | James Holden        |          | 180.00 |
| 551    | Main Hall with Bar Facility | 22/02/2024 | Engagement & Handfast    | Lyndsey May         |          | 250.00 |
| 548    | Wedding Reception           | 22/02/2024 | Booking Fee              | Katie Wade & Ben F  |          |        |
| 549    | Event Extras                | 22/02/2024 | Euphoria Pop-Up Restau   | James Holden        |          | 100.00 |
| 549    | Drinks Package              | 22/02/2024 | Euphoria Pop-Up Restau   | James Holden        |          | 126.00 |
| 542    | Reception Room Weekly C     | 22/02/2024 | Class                    | Conexus Tuition     |          | 25.00  |
| 542    | Reception Room Weekly C     | 22/02/2024 | Class                    | Conexus Tuition     |          | 25.00  |
| 542    | Reception Room Weekly C     | 22/02/2024 | Class                    | Conexus Tuition     |          | 25.00  |
| 544    | VH Events: It's Addy's Day  | 23/02/2024 | It's Addy's Day Crazy Qu | Nicola Robinson     |          | 120.00 |
| 550    | Chairman's Fund             | 23/02/2024 | Chairman's Concert Ticke | Paul Clark          |          | 60.00  |
| 547    | Main Hall with Bar Facility | 26/02/2024 | Christening              | Sarah Quinn         |          | 5.00   |
| 547    | Main Hall with Bar Facility | 26/02/2024 | Christening              | Sarah Quinn         |          | 112.50 |
| 546    | VH Events: It's Addy's Day  | 26/02/2024 | It's Addy's Day Crazy Qu | Lynsey Alderson     |          | 380.00 |
| 545    | VH Events: Peter Kay Tribi  | 26/02/2024 | Peter Kay Tribute Event  | Gillian Kilgallon   |          | 20.00  |

**Total 7,054.70**