



04.01.2023

You are summoned to attend a meeting of the  
**FINANCE, PLANNING & ADMINISTRATION COMMITTEE OF RAINFORD PARISH COUNCIL**  
in the Council Chamber at Rainford Village Hall on Wednesday 11 January 2023 at 6.30pm

The press & public are invited to attend

### AGENDA

1. Apologies

2. Approval of the minutes of the meeting held on 07 December 2022

3. Plans

The following applications have been approved:

*P/2022/0719/FUL                      Installation of foul treatment plant to serve existing workshop  
Land at Pasture Lane, Rainford*

*P/2022/0788/HHFP                      Demolition of the existing conservatory and erection of a two storey  
rear extension, single storey side extension to enlarge the existing  
porch, conversion of the attached garage to a habitable room and  
creation of a lower patio area within rear garden.  
13 Pinedale, Rainford*

New Applications:

*P/2022/0838/HHFP                      Demolition of the existing conservatory and erection of a single  
storey rear extension, erection of a front and rear dormers for loft  
conversion and changes to windows on front elevation  
7 Fir Tree Close, Kings Moss*

*P/2022/0848/FUL                      Change of use from Class E use of commercial offices to Class F use  
of private funded school  
Comms House, 167A Ormskirk Road, Rainford*

*P/2022/0856/ADC                      Replace existing internally illuminated advertising displays with  
static digital displays  
Bus Shelter opposite 13 Church Road, Rainford*

*P/2022/0865/HHFP                      Two storey side extension linking to existing detached annexe  
200 News Lane, Rainford*

#### 4. Clerk's Report

1. The survey commissioned by Steve Littler took place on 07.04.2022. The report has been received and a meeting took place with members of the FPA committee, Steve Littler and Paula Blellock for preliminary discussions about the lease and assistance with building repair costs. Permission will be required from Lord Derby's Estate to alter the terms of the Village Hall lease. A copy of the covenant contained in the lease has been requested, but has not yet been received. A further survey took place on 24.11.2022 and a meeting will be scheduled for the new year and the surveyor and Paula will prioritise the items on the Condition Report. It was agreed that some things are not as urgent as the report suggests, but that a minor repair may suffice eg Chamber carpet. A date for this meeting has not yet been agreed.
2. The Bar Supervisor's role has been readvertised. In the meantime, the Event Co-ordinator continues to cover most of the functions. New bar staff are also being recruited.
3. One of the Registrars from St Helens Council visited the Village Hall with a member of the licencing team and agreed that a licence to hold marriage ceremonies could be applied for. The application will be submitted in the New Year. This has not yet been completed.
4. The application from Miller Homes is still pending consideration. The applicant has been given the option of an additional extension of time but they have not agreed to this as yet. If an additional extension of time is not agreed, it is likely the application will be refused. Councillor John Case has confirmed that the application will not be considered at the January 2023 meeting of the Planning Committee.
5. Quotes for loft insulation in the Village Hall and other building upgrades are being sought.  
A quote for £1250 + VAT to add 200mm of loft insulation has been received.  
A quote of £1450 + VAT to replace the curved window and the top windows in the Main Hall with double-glazed units has been received.  
A quote of £1951 + VAT to replace the windows in the Council Chamber with double-glazed units has been received. The surveyor suggested that these windows are left and the outside painted to protect the wood.  
A quote of £1820 + VAT to supply and fit secondary glazing to the Council Chamber has been received.  
Initial research suggests that an air conditioning unit would cost in the region of £1500 - £2500.
7. The speed bumps for the car park have not yet been installed, but the work has been scheduled by St Helens Council.
8. Councillors will be visiting the pubs personally to talk about the Knife Saver scheme. There has been some initial interest. This has not yet been arranged. A KnifeSavers pack has been obtained, so it can be shown to the pubs. It will be kept at the Village Hall.
9. The glass in the folding doors between the bar and the Main Hall has been removed and boards inserted instead. The redecoration is now complete and the new curtains and blinds have been fitted. Arrangements are being made for the rear doors to be replaced.
10. St Helens Council refused to lodge an objection to the proposed medical incinerator in Simonswood, despite delegations from residents, the Parish Council and the Borough Councillors.
11. The Casual Vacancy in Mosboro ward has been advertised following the resignation of Colin Newton and there has been some interest in the vacancy.
12. Councillor Linda Mussell forwarded a complaint about cars being left running outside schools. The issue has been taken up by Councillor Dodson as Schools liaison Councillor.
13. Paula Blellock has requested information about the Bowling Pavilion. This was supplied.
14. The payroll report was not received in time for payment to be made in December 2022.
15. PKF Littlejohn has been awarded the contract as the external auditor for smaller authorities for the next 5 years.
16. Subject to approval by St Helens Council, the Council Tax Base for 2023/24 will be 2969 (Band D equivalent). This is an increase of 32 on the current year.
17. The precept will be paid 50% in April 2023 and 50% in June 2023.
18. The Beer Festival will take place on 10 – 12 February 2023. Some sponsorship has already been secured.

## **5. Income & Expenditure for December 2022**

*See separate documents for the Income forecast and details of the receipts and payments for December 2022*

Receipts £16,603

Payments £12,702

Bank balances @ 31.12.2022:

Current Account: £ 9171 Business Account: £52587 Christmas Fayre Account: £3860

Liabilities: £8474: Payments for December do not include staff costs.

Debtors £6980

## **6. Village Hall Repairs and Terms for the New Lease**

## **7. Improvement of the offer and the profitability of the Village Hall**

## **8. Requests for funding**

*For discussion and decision*

1. *CLC would like consideration to be given to purchasing Tel Ram devices that could be moved around the Village to gain data on traffic behaviour*  
<https://telraam.net/en/blog/an-update-on-the-new-telraam-sensor>

A resident would also like this to be considered.

## **9. Budget 2023/24**

*For discussion and decision.*

*See separate document*

## **10. Clerk's working hours**

*For discussion and decision. The Clerk is requesting permission to work her contracted hours across Monday, Tuesday, Wednesday & Friday and not normally work on a Thursday. Any weekend commitments would be fulfilled as at present.*



**Clerk & RFO**

**Rainford Parish Council**