



02.11.2022

**You are summoned to attend a meeting of the
FINANCE, PLANNING & ADMINISTRATION COMMITTEE OF RAINFORD PARISH COUNCIL
in the Council Chamber at Rainford Village Hall on Wednesday 09 November 2022 at 6.30pm**

The press & public are invited to attend

AGENDA

- 1. Apologies**
- 2. Co-option of Committee members**
- 3. Approval of the minutes of the meeting held on 12 October 2022**
- 4. Plans**

The following applications have been approved:

*P/2022/0592/HHFP Single storey front extension to enlarge existing porch, revised openings to the front and rear and 2 number access ramps
10 Leyland Road, Rainford*

*P/2022/0614/HHFP Single Storey side extension
31 Heyes Avenue, Rainford*

New Applications:

*P/2022/0719/FUL Installation of foul treatment plant to serve existing workshop
Land at Pasture Lane, Rainford*

5. Clerk's Report

1. The survey commissioned by Steve Littler took place on 07.04.2022. The report has been received and a meeting was scheduled for 19.10.2022 with members of the Finance, Planning & Administration Committee and Steve Littler and Paula Bleslock. This meeting took place on 19.10.2022 with Councillors Bardsley and Long. There is a covenant on the land given by Lord Derby for the building of the Village Hall and a copy has been requested from the Estate office at Knowsley by both the Parish Council and St Helens Council. Any alterations to the lease would have to have the approval of Lord Derby's estate. The copy of the covenant has not yet been received, but this will be followed up.
2. The Energy Survey has taken place for the renewed Energy Performance Certificate and some good suggestions for energy efficiency were given by the surveyor, who suggested an air-conditioning unit for heating (as well as cooling) the Main Hall. Councillor Griffiths offered to research whether any funding would be available for this. It was thought that this would be a lot cheaper than the current radiator system. Additionally, there is some insulation in the loft space above the landing. Councillor Griffiths will be looking into grant funding. The certificate has not yet been received.

3. The documentation for payroll for October 2022 has been received, and this will be paid before the end of the month.
4. The applicant for the Bar Supervisor's role has had a family bereavement and has not yet started. In the meantime, the Event Co-ordinator continues to cover most of the functions. The applicant for the Bar Supervisor's position no longer wishes to take up the role, but Councillors Bowden and Holden had information regarding this vacancy which they will communicate to the Event Co-ordinator. This is being followed up.
5. Bookings continue to be made regularly for the hall for events and functions, and 2 new weekly classes have been booked.
6. One of the Registrars from St Helens Council visited the Village Hall with a member of the licencing team and agreed that a licence to hold marriage ceremonies could be applied for. The Registrar suggested that decorating and any other work in the hall is completed before the application is submitted.
7. There is no further development on the Miller Homes Planning Application for the Rookery Lane/Higher Lane site. The decision will be made by the planning committee due to the number of objections that were received.
8. The Planning Application for the Heritage Boards has been granted.
9. Quotes for additional loft insulation in the Village Hall and other building upgrades are being sought:
 - A quote of £1250 + VAT to add 200mm of loft insulation had been received.
 - A quote of £1450 +VAT to replace the curved window and top widows in the Main Hall with a double glazing has been received.
 - A quote of £1951 + VAT to replace the windows in the Council Chamber with double-glazed units has been received.
 - A quote of £1820 + VAT to supply and fit secondary glazing to the Council chamber has been received.
10. Scout Leader Martin Cox has revived the suggestion of putting speed humps on the car park opposite the Village Hall. This was a pre-covid project which the Parish Council had agreed to contribute to. Borough Councillor John Case was following it up with St Helens Council. Following a request from the FPA information was sought from the Scouts and Rainford Rangers about whether they had been asked to contribute to the funding. Martin Cox the Scout leader sent the following information:

"Whilst we were not asked to contribute to costs of the works to be carried out by the Scout, Guide headquarters and Rainford Rangers area, it was our intentions to pay for the work ourselves all the costs between us and that offer was made to then Cllr Allan Jones and the representative at St Helens Council. It was those who decided to pay for it and ask the Parish Council for 50%. We needed their permission to carry out the works as it is St Helens Council land. Hope this helps and I'm willing to meet with you all to discuss further if needs be." It was noted that the cost had risen significantly since the original request. Councillor Bowden suggested that a grant may be available for the Miller Homes Developments community fund.
11. The pubs in Rainford had been contacted about the Knife Savers Scheme to see if they would be interested in having a KnifeSavers Pack. Sadly, there has been little response. However, the Event Co-ordinator and Councillor Roberts will be visiting the pubs personally to talk about the scheme and hopefully initiate some interest. At the last full Council meeting on 26.09.2022, the Chairman expressed his disappointment that the pubs in Rainford had shown little to no interest in having KnifeSaver packs and free training for their staff. Councillors will approach the pubs in person and following this, there will be publicity for those who take up the offer. This has not yet been arranged. At the full Council meeting on 24.10.2022 there was a short discussion and it was agreed that a date for this should be set. Several Councillors expressed an interest in being involved. The Event Co-ordinator will be arranging this
12. The glass in the folding doors between the bar and the Main Hall has been removed and boards inserted instead. The doors will now be painted as part of the Main Hall redecoration. The redecoration is now complete and the new curtains and blinds will be fitted in the near future.
13. The date for objections to the Simonswood incinerator application has been extended to December.

14. The Casual Vacancy in Randle Ward has been advertised and there has been some interest in the vacancy/
15. All Councillors were reminded that the Clerk's email address is: clerk@rainfordparishcouncil.gov.uk and that anything sent to the .com address cannot be accessed/replied to
16. There are still problems with the new Councillor email addresses
17. Thank you card received from Rainford in Bloom for the support of the Parish Council.
18. A resident visited the office about an objection the Parish Council submitted to a planning application. A meeting is being arranged with members of the FPA committee. This is a separate agenda item.

6. Income & Expenditure for September 2022

See separate documents for the Income forecast and details of the receipts and payments for October 2022

Receipts £ 25,486

Payments £ 32,575

This includes payroll for September and October 2022. Transfers of £5,000 and £7500 were made from the Save Account to the Current Account

Bank balances @ 31.10.2022:

Current Account: £10,471 Business Account: £ 64,385 Christmas Fayre Account: £2715

Liabilities: £ 3699

Debtors £5358 (includes outstanding stall payments for RCF and Christmas Party ticket invoices)

7. Village Hall Repairs and Terms for the New Lease

For discussion

8. Improvement of the offer and the profitability of the Village Hall

For information, discussion and decision

9. Requests for funding

For discussion and decision

1. *Possible additional funding, if required for the Heritage Boards and memorial on the Linear Way*
2. *Knifesavers pack*

10. Speed bumps in the Car Park opposite the Village Hall

The plans have been drawn up and approved. St Helens Council are having problems finding a contractor to do the work, as it is such a small job. The scope is one speed bump and 2 signs. Borough Councillor John Case has not yet received full costings, but it is estimated that the cost will be around £2,000. The work will be done but it is probably a few weeks away from starting. Previously the Parish Council have agreed to pay 50% and the other 50% will be paid out of CIF. Originally, the Scouts and Rainford Rangers were going to pay for the work between them, but Borough Councillor Allan Jones informed the organisations that CIF would pay half and the Parish Council would contribute the remaining 50%.

11. Planning Application P/2022/0548/FUL

For discussion

