



Date: 07.12.2022

To: Members of Rainford Parish Council

**You are summoned to attend a meeting of
RAINFORD PARISH COUNCIL
on 12 December 2022 commencing at 7pm in the Council Chamber at Rainford Village Hall**

The Press & Public are invited to attend

AGENDA

1. Apologies for Absence

Councillors are reminded that they must contact the Clerk in writing, prior to the meeting, to give a valid reason for their absence

2. Formal announcements from the Chairman

3. Declaration of Acceptance of Office, of Interest, and Updating of the Register

Councillors are reminded to make any new Declarations of Interest

4. To hear and respond to any questions/deputations by members of the public

5. To approve as a correct record the minutes of the Rainford Parish Council meeting held on Monday 28 November 2022

See separate document

6. Receipts and Payments for November 2022

See FPA draft minutes for December 2022 for full details

Receipts for November 2022 £10,411

Payments for November 2022 £15,612

Bank balances @ 30.11.2022:

Current Account: £ 5270 Business Account: £ 64,385 Christmas Fayre Account: £2815

Liabilities: £5372

Debtors £7295

Amount invoiced in November 2022 £ 5069

7. Clerk's Report

1. The survey commissioned by Steve Littler took place on 07.04.2022. The report has been received and a meeting took place with members of the FPA committee, Steve Littler and Paula Blellock for preliminary discussions about the lease and assistance with building repair costs. Permission will be required from Lord Derby's Estate to alter the terms of the Village Hall lease. A copy of the covenant contained in the lease has been requested, but has not yet been received. A further survey took place on 24.11.2022 and a meeting will be scheduled for the new year and the surveyor and Paula will

prioritise the items on the Condition Report. It was agreed that some things are not as urgent as the report suggests, but that a minor repair may suffice eg Chamber carpet.

2. The Bar Supervisor's role has been advertised. In the meantime, the Event Co-ordinator continues to cover most of the functions. New bar staff are also being recruited.
3. Bookings continue to be made regularly for the hall for events and functions. January is traditionally a very slow month, but there are currently 5 bookings for Jan 2023.
4. One of the Registrars from St Helens Council visited the Village Hall with a member of the licencing team and agreed that a licence to hold marriage ceremonies could be applied for. The application will be submitted in the New Year.
5. The application from Miller Homes is still pending consideration. The applicant has been given the option of an additional extension of time but they have not agreed to this as yet. If an additional extension of time is not agreed, it is likely the application will be refused.
7. The Planning Application for the Heritage Boards has been granted. The boards were installed on 29/30 November 2022 and the board on Cross Pit Lane was unveiled on Wednesday 30.11.2022.
8. Quotes for loft insulation in the Village Hall and other building upgrades are being sought.
A quote for £1250 + VAT to add 200mm of loft insulation has been received.
A quote of £1450 + VAT to replace the curved window and the top windows in the Main Hall with double-glazed units has been received.
A quote of £1951 + VAT to replace the windows in the Council Chamber with double-glazed units has been received. The surveyor suggested that these windows are left and the outside painted to protect the wood.
A quote of £1820 + VAT to supply and fit secondary glazing to the Council Chamber has been received. Initial research suggests that an air conditioning unit would cost in the region of £1500 - £2500.
9. The speed bumps for the car park have not yet been installed. The Scouts have offered to cover a third of the cost. An application was made for funding, but this has been unsuccessful. Only St Helens Council preferred contractors can undertake the work, but as it is a small job the Council are having difficulty finding someone to do it.
10. Councillors will be visiting the pubs personally to talk about the Knife Saver scheme. There has been some initial interest. This has not yet been arranged. A KnifeSavers pack has been obtained, so it can be shown to the pubs. It will be kept at the Village Hall.
11. The glass in the folding doors between the bar and the Main Hall has been removed and boards inserted instead. The redecoration is now complete and the new curtains and blinds have been fitted.
12. St Helens Council refused to lodge an objection to the proposed medical incinerator in Simonswood, despite delegations from residents, the Parish Council and the Borough Councillors.
13. The Casual Vacancy in Mosboro ward has been advertised following the resignation of Colin Newton and there has been some interest in the vacancy.
14. There are still problems with the new Councillor email addresses
15. An application has been made to the Miller Homes Development Community Fund for a donation to provide outdoor tables and chairs and enhance the rear outdoor space for the RHS students. It was unsuccessful.
16. Tables are still available for the Christmas Parties at the Village Hall on 16 and 17.12.2022.
17. A complaint was received from a resident who had paid to have bulky rubbish removed, but it had not been collected. The officer in the contact centre was trying hard to get the problem resolved. The bulky items have now been removed.
18. PCSO James Harrison arranged speed watch sessions during road safety week.
19. Councillor Linda Mussell forwarded a complaint about cars being left running outside schools. The issue has been taken up by Councillor Dodson as Schools liaison Councillor.
20. The next meeting of MALC will take place on 07.12.2022.
21. Paula Blellock has requested information about the Bowling Pavilion. This was supplied.
22. The payroll report was received in time for payment to be made in November 2022 for November 2022.
23. The engineer had to be called out as the boiler wasn't working.
24. Kath O'Dwyer has scheduled a Teams Meeting on 09.01.2022 for Parish Councils as part of the St Helens Budget Consultation process
25. PKF Littlejohn has been awarded the contract as the external auditor for smaller authorities for the next 5 years.
26. The Quote for replacing the doors in the Main Hall is £885.00

27. A briefing by St Helens Council Officers was held for Parish Councils on 06.12.2022.

8. Committee & Working Party Reports

- **Borough Council:** *Councillors Case & Mussell*
- **Community Liaison Committee:** *Councillor Lamb*
- **Finance, Planning & Administration Committee:** *Councillor Bardsley*
- **Health & Safety Committee:** *Councillor Reynolds*
- **Rainford Christmas Fayre Working Party:** *Victoria Swainbank*
- **Village Hall Improvements Working Party**

9. Road Safety in Rainford

11. Budget 2023/24

For discussion and decision on the level of the precept for 2023/24



Clerk & RFO to Rainford Parish Council