



**Minutes of a meeting of the
FINANCE, PLANNING & ADMINISTRATION COMMITTEE OF RAINFORD PARISH COUNCIL
held in the Clerk's Office at Rainford Village Hall on Wednesday 08 June 2022 at 6.30pm**

Present: Councillors: Bardsley, Long, Sterry (Chairman)
In Attendance: Sally Powell (Clerk)

1. Apologies:

Councillor Griffiths (Family)

2. Approval of the minutes of the meeting held on 11 May 2022

The minutes of the meeting held on 25.04.2022 were approved as a true and accurate record proposed by Councillor Long, seconded by Councillor Bardsley and carried unanimously.

Action: The Clerk

3. Plans:

The following planning applications have been granted:

*P/2022/0229/HHFP Demolition of existing garage and erection of a single storey side extension
1 Rail Close, Rainford*

*P/2022/0205/HHFP Partial demolition of existing rear extension, single storey front extension, front dormer and garage conversion
78B Old Lane, Rainford*

*P/2022/0206/HHFP Single storey side and rear extension and demolition of existing outbuilding
8 Arnian Way, Rainford*

*P/2022/0222/HHFP Single storey rear extension
15 Siding Lane, Rainford*

*P/2022/0239/FUL Conversion of agricultural building to dwelling with new front porch and external alterations
Bridge Farm, News Lane, Rainford*

*P/2022/0250/HHFP Rear dormer extension
12 Knowsley View, Rainford*

The following applications have been refused:

*P/2022/0254/FUL Permanent siting of marquee and storage containers at premises
The Junction Pub, News Lane, Rainford*

New applications:

- P/2022/0316/HHFP Two storey side extension, single storey rear extension with partial front extension and dormer to rear
43 Holly Crescent, Rainford*
- P/2022/0322/HHFP Demolition of existing detached garage with the erection of part two storey, part single storey side extension, single storey rear extension and single storey infill extension
2 Springvale, Reeds Brow, Rainford*
- P/2022/0330/HHFP Extension of existing dropped kerb
2 Crank Road, Crank*
- P/2022/0351/HHFP Raising of ridge height by 1.6m, 3no dormer windows to the side elevations (1no to have a Juliet balcony), and insertion of feature window to the gable elevation
Llysfaen, Springvale, Reeds Brow, Rainford*

4. Clerk's Report:

The following report was circulated with the agenda. Additions are in italics.

1. The high-level delaminating stone work on the Village Hall has been made safe. A report has been submitted detailing other repair work required visible from the scaffolding. An alternative quote for the pointing is being obtained. The quote has not yet been received, but has been chased. It was thought that some stonework had fallen off the building and the stonemasons revisited. A thorough inspection was made, but it could not be established where the pieces of stone would have fallen from.
2. Further research is being carried out regarding grants for installing on-street residential car charging points is on-going. A local firm which installs the charging points has also been contacted, but has not responded. The grants are now available again for 60% of the cost of installation.
3. The survey commissioned by Steve Littler took place on 07.04.2022. The report has not yet been received. Steve Littler has the report and will be reviewing it before sending me a copy by the end of May 2022. It has not yet been received.
4. Payroll documentation for April and May 2022 has not been received despite numerous requests. An email has been sent to the Head of Dept. asking when a reply will be received. No response has been sent.
5. The Bar Supervisor's post has not yet been filled.
6. Further complaints have been received about the footpath being ploughed up between Old Lane and News Lane. It has been reported to St Helens Council and photos sent of the areas of concern. Councillor Long has also undertaken a site visit.
7. The Internal Auditor will be visiting again on 13.06.2022 when it is hoped that all the necessary year end documents will be signed off.
8. Bookings continue to be made regularly for the hall for events and functions.
9. Complaints have been received from the teacher and members of a new class as people who use the hall after them had behaved inappropriately by watching the class and bringing equipment into the hall. Assurances have been received that this will not happen again and the first class have been advised to keep the external door shut until the end of the class.

10. The Reception Room has been decorated and the High school have brought equipment which will stay at the hall. It is easy to move if the room is being used in the evening.
11. The Jubilee Gala Dinner was a very successful evening.
12. A Teams meeting with representatives from Miller Homes has been arranged for Parish Councillors on 06.06.2022. Additionally, a drop-in session for residents will take place on the same day from 1.30pm – 3.30pm. An email has been received from Councillor Hendrick from Rainhill Parish Council asking what is being done to stop the development.
13. St Helens Council has received notification of the Inspector's Final Report on the St Helens Borough Local Plan.
14. The Notice of Making an Order, Order and Plan pertaining to the Rainford Bypass 50mph speed limit. Has been issued. The Traffic Regulation Order is operational from 2505.2022 however this cannot be enforced until such time that the relevant signing has been installed, which will be undertaken as soon as resources permit.
15. A summer cycle event hosted by the Road Safety Team at St Helens Council will take place outside the Village Hall on 04.08.2022.
16. The Chairman has been invited to open Crank Gala on 02.07.2022

5. Income & Expenditure for May 2022 :

See appendix 1 for the Income forecast and Appendix 2 for details of the receipts and payments for May 2022

Income £21882

Expenditure £14539

Bank balances @ 31.05.2022:

Current Account: £ 15340 Business Account: £47334 Christmas Fayre Account: £2508

No Liability for payroll April 2022 as this has been offset by the furlough money owed (£12958) There may be some liability for May 2022 payroll

Other liabilities: £2195

Debtors £3418

6. Village Hall repairs:

There was a discussion and it was agreed that the Clerk should allocate time for the work to the doors between the bar and the Main Hall to be carried out, according to the quote received.

Councillor Sterry proposed that the glass in the doors between the Main Hall and the Bar area is replaced with wood and that the doors are painted. This was seconded by Councillor Long and carried unanimously

Action: The Clerk

Councillor Bardsley proposed that new monitors with cameras and microphones are purchased for the Clerk and Event Co-ordinator. This was seconded by Councillor Sterry and carried unanimously

Action: The Clerk

7. Terms for the New Lease:

This item was deferred to the next meeting as the survey report from St Helens Council has not yet been received.

Action: The Clerk

8. Improvement of the offer and the profitability of the Village Hall:

The Working Party meeting needs to be arranged. It was agreed that revenue from the joint project with Rainford High School should be earmarked for this project. The small windows at the front of the building need to be painted.

Action: The Clerk

9. End of Year Accounts:

Only draft figures are available and the Internal Auditor is returning shortly. It was agreed that the next newsletter should contain a break down of the income & expenditure of the Parish Council and Village Hall.

Action: The Clerk

10. Heritage Boards and Memorial Stone:

Following a discussion, it was agreed that Councillor Reynolds would be asked to provide a costed project proposal.

Action: The Clerk

There being no other business, the meeting closed at 7.42pm

**Councillor Christine Sterry
Chairman, Finance, Planning & Administration Committee
Rainford Parish Council 2022/23**

Appendix 1: Revenue Forecast



Estimated revenue
2022.2023.xlsx

Appendix 2: Income & Expenditure detail for May 2022



Month 2. May 2022
Receipts.pdf



Month 2. May 2022
Payments.pdf