



Rob's email

Date: 22.06.2022

To: Members of Rainford Parish Council

**You are summoned to attend a meeting of
RAINFORD PARISH COUNCIL
on 27 June 2022 commencing at 7pm in the Council Chamber at Rainford Village Hall**

The Press & Public are invited to attend

AGENDA

1. Apologies for Absence

Councillors are reminded that they must contact the Clerk in writing, prior to the meeting, to give a valid reason for their absence

2. Declaration of Acceptance of Office, of Interest, and Updating of the Register

Councillors are reminded to make any new Declarations of Interest

3. Formal announcements from the Chairman

4. To hear and respond to any questions/deputations by members of the public:

5. To approve as a correct record the minutes of the Rainford Parish Council meeting held on Monday 23 May 2022

See separate document

6. Receipts and Payments for May 2022

See draft FPA minutes for May 2022 for full details

Income £22097

Expenditure £14592

This does not include the payroll payment May 2022

Bank balances @ 31.05.2022:

Current Account: £ 15390 Business Account: £47334 Christmas Fayre Account: £2500

No Liability for payroll April 2022 as this has been offset by the furlough money owed (£12958)

Other liabilities: £2178

Debtors £1495

7. Clerk's Report

1. The survey commissioned by Steve Littler took place on 07.04.2022. The report has not yet been received. Steve Littler has the report and will be reviewing it before sending me a copy by the end of May 2022. It has not yet been received.
2. Payroll documentation for April, May and June 2022 has not been received despite numerous requests. An email has been sent to the Head of Dept. asking when a reply will be received. No response has been sent.
3. The Bar Supervisor's post has now been filled. However, it will not be on the same terms and conditions as previously.

4. Further complaints have been received about the footpath being ploughed up between Old Lane and News Lane. It has been reported to St Helens Council and photos sent of the areas of concern. Councillor Long has also undertaken a site visit.
5. The Internal Auditor visited again on 13.06.2022 and was finally able to sign off the accounts for 2021/22 on 22.06.2022.
6. Bookings continue to be made regularly for the hall for events and functions.
7. Complaints have been received from the teacher and members of a new class as people who use the hall after them had behaved inappropriately by watching the class and bringing equipment into the hall. Assurances have been received that this will not happen again and the first class have been advised to keep the external door shut until the end of the class.
8. The Reception Room has been decorated and the High school have brought equipment which will stay at the hall.
9. The Jubilee Gala Dinner was a very successful evening and the entertainer has been booked for the Christmas parties as he was so popular.
10. A Teams meeting with representatives from Miller Homes was arranged for Parish Councillors on 06.06.2022. Additionally, a drop-in session for residents will take place on the same day from 1.30pm – 3.30pm. An email has been received from Councillor Hendrick from Rainhill Parish Council asking what is being done to stop the development.
11. St Helens Council has received notification of the Inspector's Final Report on the St Helens Borough Local Plan.
12. The Notice of Making an Order, Order and Plan pertaining to the Rainford Bypass 50mph speed limit. Has been issued. The Traffic Regulation Order is operational from 25.05.2022 however this cannot be enforced until such time that the relevant signing has been installed, which will be undertaken as soon as resources permit.
13. A summer cycle event hosted by the Road Safety Team at St Helens Council will take place outside the Village Hall on 04.08.2022.
14. The Chairman has been invited to open Crank Gala on 02.07.2022
15. Paul Mountford attended a meeting about the Safer Road scheme on 13.06.2022. Councillors Case, Denton & Bardsley attended with the Clerk.
16. The newsletter for the next edition of Local Life has been submitted.
17. The first meeting of the Rainford Christmas Fayre Working Party has taken place.
18. For the project with Rainford High School, the Clerk, the Event Co-ordinator and the caretakers have undergone advanced DBS checks.
19. The monitors in the Clerk's office have been upgraded.
20. Invitations for the Chairman's evening on 22.07.2022 have been sent out.

8. Committee & Working Party Reports

➤ **Borough Council**

➤ **Community Liaison Committee:** *Councillor Lamb*

➤ **Finance, Planning & Administration Committee:** *Councillor Sterry*

See separate document for the draft minutes of the meeting held on 08.06.2022

➤ **Health & Safety Committee:** *Councillor Reynolds*

➤ **Rainford Christmas Fayre Working Party**

➤ **Rainford Village Hall Working Party**

9. Annual Governance Statement: Councillor Sterry

See separate document.

Councillor Sterry to propose that Rainford Parish Council agree the following statements for the financial year 2021/22:

We acknowledge as the members of Rainford Parish Council our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements.

We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2022, that:

1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.

2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.

3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.

4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.

5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.

6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.

7. We took appropriate action on all matters raised in reports from internal and external audit.

8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.

10. Annual Accounting Statement: Councillor Sterry

See separate document.

Councillor Sterry to propose the approval of the Annual Accounting Statement for the financial year ended 31.03.2022. The accounts have been prepared on an Income & Expenditure basis following the guidance in the Governance and Accountability for Smaller Authorities: A Practitioners' Guide to Proper Practices and present fairly the financial position of this authority

11. Road Safety in Rainford: Councillor Sterry & Councillor Reynolds

Update: With regard to Safer Roads Watch in Rainford, Paul Mountford is meeting with the local police management team on 30.06.2022. He will be speaking with Mel Burrows (Road Safety Team Leader at StHC), before this.

Paul met with the Clerk and Councillor Bardsley, Councillor Denton and Borough Councillor Case on 13.06.2022 and had a frank discussion on the 'blockages' that are holding the initiative back. It is hoped that some of the issues will be rectified at the meeting with the police but in the interim, Paul will continue to support the volunteers in Rainford along with those elsewhere in St Helens. Paul suggests deploying the MRSP speed indicator in Higher Lane (location to be confirmed). The deployment of the SID could be used to raise the profile of the speeding issues and attract some media attention.

In other areas, local councillors and parish councils have paid the contractors' installation/removal costs for the speed indicator. The position with StHC is not known, but Mel has asked Gareth Tyson to advise re installing the SID. Would the parish council be prepared to contribute to the costs, if necessary, which would be around £3K? The speed indicator would be in place for 3 x weeks after which the data will be downloaded and shared with the Parish Council, local police team and Mel Burrows. The data could be used to promote the safer roads scheme and raise awareness.

10. Cycle Shelters: Councillor Reynolds

Councillor Reynolds to propose joint bid along with Friends of Rainford Station, Rainford in Bloom and St Helens Council to have secure bike parking installed at:

- Mill Lane Industrial Estate*
- Rainford village (near Rainford C of E School, Cross Pit Lane and the alleyway to the shops)*
- on The Spinney because lots of kids cycle there*
- on the platforms of Rainford Station; and*
- at the X Club on Springfield*



Clerk & RFO to Rainford Parish Council