

Minutes of a meeting of the

FINANCE, PLANNING & ADMINISTRATION COMMITTEE OF RAINFORD PARISH COUNCIL held in the Council Chamber at Rainford Village Hall on Wednesday 14 July 2021 at 6.30pm

Present:Councillors: Bardsley, Jones (Chairman), Long, Monk, Sterry (arrived 6.38pm)In attendance:Sally Powell (Clerk)

1. <u>Apologies:</u>

None.

2. <u>Approval of the minutes of the meeting of the Finance, Planning and Administration</u> <u>Committee held on 09.06.21:</u>

The minutes of the meeting held on 12.05.2021 were agreed as a true and accurate record proposed by Councillor Long, seconded by Councillor Sterry and carried unanimously.

3. <u>Plans:</u>

P/2021/0565/S73	Variation of Condition 4 on approval P/2020/0872/FUL (amended description) Section 73: Variation of condition application 32, Pilkington Street, Rainford
P/2021/0591/HHFP	Demolition of existing garage and the erection of replacement detached outbuilding
	128 St Helens Road
P/2021/0599/HHFP	<i>Demolition of existing rear extensions and erection of a two-storey rear extension</i>
	10, Stanley Avenue, Rainford
P/2021/0605/HHFP	Conversion of flat to pitched roof on existing garage
	8, Beech Gardens, Rainford
P/2021/0623/HHFP	Demolition of existing dwelling with the erection of 1no. replacement dwelling and associated landscaping
	Crow's Nest, Crank Road, Kings Moss
P.2021.0635.PAD	Prior approval for an additional storey with an overall height of 7.984m
	2, Helen Bank Drive, Rainford
P/2021/0638/HHFP	Single storey rear extension
	39, Rookery Lane, Rainford

There were no objections to any of the above planning applications

4. <u>Clerk's Update Report:</u>

The following report was circulated with the agenda. Additions are in italics.

- 1. The Internal Auditor signed off the accounts on 28.6.2021. The Annual Governance Statement and the Annual Statement of accounts for 2020/21 were signed at the full Council meeting on 28.06.2021 and sent to the External auditor on 29.06.2021. The notice for the rights of electors to view the accounts has been published on the Parish Council website. *The Clerk confirmed that the AGAR had been sent off to the external auditor within the time frame allowed.*
- 2. The stonemason has attended the Village Hall and will prepare a quote.
- 3. There are on-going negotiations with the planning department regarding the repairs to the Village Hall

5. Income and Expenditure for June 2021:

See appendix 1 for details and the updated cashflow document

Income for June 2021	£6511.02	
Expenditure for June 2021	£7654.45	
Amount invoiced in June 2021	£ 4314.52	
Bank Balances @ 30.06.2021: Current	t A/C £ 4724.24	Business A/C £93269.01
Expenditure does not include salaries	for June 2021	
Business Account balance includes £5	,000 transfer to t	he current account
Councillor Long proposed that the Inc	come and Expend	iture for June 2021 was accepted. This
was seconded by Councillor Bardsley	and carried unan	imously.
The Clerk confirmed that the estimate	ed £3500 CJRS mo	oney owing had not yet been received
from St Helens Council. This will be p	ursued.	

Acton: The Clerk

6. <u>Outreach at Crank:</u>

Councillor Bardsley explained the resident's conundrum in not being able to access fibre broadband via Openworld. The cables have been laid and the appropriate equipment has been placed in the resident's property, but not connected up. The resident was told the property would be connected up, but this has not happened. Councillor Bardsley produced copies of the appropriate documentation. It was agreed that Openworld would be contacted again on behalf of the resident.

Action: Councillor Bardsley/The Clerk

7. <u>Village Hall Repairs:</u>

- There was a general discussion about the cost and extent of the repairs required. The estimated repairs will cost approximately £30K. It was agreed that all the repairs would not need to be done at once, but could be phased over a period of time. It was disappointing that the surveyor's report had not highlighted some of the current issues and concerns were expressed about providing good value for money for the ratepayers if all the precept was being spent on maintaining the Village Hall building. It was agreed that the Clerk should request a meeting with Nathalie McCann (Interim Head of Estates for St Helens Council) to discuss the issues. It was suggested that the Parish Council could give the Village Hall back to St Helens Council and hold its meetings somewhere else.
- There was a discussion about the dangerous brick parapet above the bar. The area is currently cordoned off and scaffolding has been constructed to support the parapet. It was agreed that the building should be made safe as quickly as possible and planning permission sought for any decorative reconstruction.

Councillor Jones proposed that a firm of building contractors are retained to undertake the work necessary to make the decorative brickwork above the bar safe. The estimated cost is £1500 - £2000. This was seconded by Councillor Long and carried unanimously Action: The Clerk

• There was a discussion about the repairs to the chimney stack. It was agreed that it would be most cost effective to have the work done while there was scaffolding at the hall.

Councillor Long proposed that a firm of building contractors is retained to carryout the necessary repair work to the chimney stack above Office 5 at Rainford Village Hall. This was seconded by Councillor Monk and carried unanimously Action: The Clerk

• There was a discussion regarding other repairs, but it was agreed to look at these again at a future meeting. The structural engineer had suggested that part of the problem on the left-hand side of the building may be caused by subsidence and therefore it may be possible to make an insurance claim for the cost of the work. The Clerk informed the meeting that she had contacted the Insurance company to ask advice about a possible claim under preventative repairs, but had not yet received a definitive answer. This will be pursued.

Action: The Clerk

• Councillor Monk raised the issue of the front steps which have become uneven and chipped. The stonemason had quoted for the cost of the repairs. It was agreed that this work should be undertaken to prevent any one tripping on the steps, which might result in a claim against the Parish Council

Action: The Clerk

8. <u>Other matters for discussion:</u>

- 1. Councillor Long informed the meeting that residents had asked what the surveyors seen in the centre of the village had been doing. They had been there for some time and taken lots of photographs, but it had not been established who the firm were working on behalf of.
- 2. Councillor Sterry informed the meeting that emails had been received complaining about vehicles parking thoughtlessly and illegally around Eden Avenue and Junction Road. The Clerk confirmed that the Borough Councillors had requested that traffic wardens attend on a regular basis. There were also issues with cars parking for long periods of time in the centre of the Village ignoring the 2-hour parking rule. The Clerk was asked to contact the Borough Councillors regarding the response to the request for traffic wardens.

Action: The Clerk

3. Councillor Sterry would be following up the matter of the car park at the Golden Lion being permanently closed after 19.07.2021 if it was not opened up after this date.

Action: Councillor Sterry

4. Councillor Jones raised the question of whether the Parish Council was liable for paying VAT or not. Clarity had still not been established. The Clerk was asked to follow up the initial enquiries and it was agreed that a consultation fee would be paid, if necessary.

Action: The Clerk

5. Councillor Bardsley informed the meeting that he had attended a meeting of the CVCA. The main topic had been speeding vehicles. There had been an excellent presentation by a resident who had set up a device which recorded the number of vehicles and the speed they were doing. There was a short discussion and it was agreed that further information about how to acquire such equipment would be sought, as it could be very useful to provide evidence of vehicles speeding on other roads. It was thought that the cost would be between £200 and £300.
Action: The Clerk

There being no other business, the meeting closed at 7.16pm

Councillor Peter Jones Chairman, Finance, Planning & Administration Committee Rainford Parish Council 2021/22

APPENDIX 1

Item 5 Income & Expenditure for June 2021

Parish Council		Receipts		Payme	nts
Code Title	Budgeted	Actual	Variance	Budgeted	Actual
62 S137: Refreshments					
68 S137: Donation					
91 Earmarked Expenditure: Elec					
92 Earmarked Expenditure: Cros					
93 Earmarked Expenditure: Proje					
96 PC Events: Art Exhibition					
97 PC Events: Civic Events					
98 PC Events: Chairman's Evenir					
115 Community Cinema					
116 Donations					
130 PC: Insurance					
135 Ground Maintenance					200.00
137 Pavilion: Utilities					54.37
138 Pavilion: Other					
140 Christmas Fayre					
158 PC: Stationery					
161 S137: Flow ers					62.50
162 Chairman's Fund					
164 PC: Salaries					
165 PC: Pensions					
166 PC: NI					
167 Precept					
170 PC: Broadband/Mobile					13.72
172 PC: Telephone					13.33
174 IT Support					007.00
175 New sletter/Publicity					387.00
176 PC: Printing					16.87
177 Website 179 Audit					775.00
180 Accounting software					775.00
181 Bank charges					13.00
182 Card Machine					26.38
183 Payroll, St Helens Council					20.00
184 Subscriptions					
186 Staff Training					
187 PC: Gas					
188 PC: Electricity					62.34
189 PC: Water					
193 S137: Other					
195 PC: General Maintenance					
196 PC: Repairs & Renew als					1,205.00
198 PC: Rent					
200 PC: Rates					305.75
202 PC: Intruder Alarm system					35.00
203 Interest					
204 VAT Refund					
214 PC: Waste Removal					26.28
SUB TOTAL					3,196.54

Village Hall		Receipts		Payme	ents
Code Title	Budgeted	Actual	Variance	Budgeted	Actual d
1 Bar Expenses					228.48
38 Main Hall Hire		502.00	502		
39 Main Hall w ith Bar Facility		50.00	50		
40 Reception Room Hire		40.00	40		
41 Chamber Hire					
42 Kitchen Hire					
43 Wedding Reception		1,400.00	1,400		
44 Wedding Party		100.00	100		
78 Bar Stock: Wine					28.02
79 Bar Stock: Beer					239.49
80 Bar Stock: Spirits					52.14
81 Bar Stock: Soft drinks					69.51
82 Bar Stock: Snacks					00.57
83 Bar Stock: Bottled Beer					82.57
95 VH Events: Beer Festival 99 VH Events: Christmas Parties					
124 Bar Takings - Cash					
125 Bar Takings - Cash		804.10	804		
132 Rent		004.10	004		
139 PWLB Loan Repayment					
142 Bar Refurbishment Jan 2020					
143 Bar Stock: Draught Cider					
144 Bar Stock: Bottled Cider					
145 Bar Stock: Sparkling Wine					125.82
146 Bar Area Hire					
168 Event Extras					
169 Drinks Package					
171 VH: Broadband/Mobile					41.16
173 VH: Telephone					39.99
185 Bar Licence					
190 VH: Gas					
191 VH: Electricity					187.02
192 VH: Water					
194 VH: General Maintenance					17.95
197 VH: Repairs & Renew als		2 615 02	2.616		1,694.45
199 VH: Rent 201 VH: Rates		2,615.92	2,616		017.25
201 VH: Intruder Alarm System					917.25
206 VH: Printing					50.59
207 VH: NI					50.55
208 VH: Pensions					
209 VH: Salaries					
210 VH: Stationery					
212 VH: Insurance					
213 COVID-19 Leisure & Hospitali					
215 VH: Waste Removal					78.84
216 VH: VAT Refund					
SUB TOTAL		5,512.02	5,512		3,853.28
Summary					
NET TOTAL	0.00	5,512.02	5,512	0.00	7,049.82
V.A.T.	0.00	999.00	J,J I Z	0.00	604.63

6,511.02

7,654.45

GROSS TOTAL

According 2001	Current Account	3644	-	868		4435	+		-	+	+						+								
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