



**Minutes of a meeting of the
FINANCE, PLANNING & ADMINISTRATION COMMITTEE OF RAINFORD PARISH COUNCIL
held in the Council Chamber at Rainford Village Hall on Wednesday 14 July 2021 at 6.30pm**

Present: Councillors: Bardsley, Jones (Chairman), Long, Monk, Sterry (arrived 6.38pm)
In attendance: Sally Powell (Clerk)

1. Apologies:

None.

2. Approval of the minutes of the meeting of the Finance, Planning and Administration Committee held on 09.06.21:

The minutes of the meeting held on 12.05.2021 were agreed as a true and accurate record proposed by Councillor Long, seconded by Councillor Sterry and carried unanimously.

3. Plans:

<i>P/2021/0565/S73</i>	<i>Variation of Condition 4 on approval P/2020/0872/FUL (amended description) Section 73: Variation of condition application 32, Pilkington Street, Rainford</i>
<i>P/2021/0591/HHFP</i>	<i>Demolition of existing garage and the erection of replacement detached outbuilding 128 St Helens Road</i>
<i>P/2021/0599/HHFP</i>	<i>Demolition of existing rear extensions and erection of a two-storey rear extension 10, Stanley Avenue, Rainford</i>
<i>P/2021/0605/HHFP</i>	<i>Conversion of flat to pitched roof on existing garage 8, Beech Gardens, Rainford</i>
<i>P/2021/0623/HHFP</i>	<i>Demolition of existing dwelling with the erection of 1no. replacement dwelling and associated landscaping Crow's Nest, Crank Road, Kings Moss</i>
<i>P.2021.0635.PAD</i>	<i>Prior approval for an additional storey with an overall height of 7.984m 2, Helen Bank Drive, Rainford</i>
<i>P/2021/0638/HHFP</i>	<i>Single storey rear extension 39, Rookery Lane, Rainford</i>

There were no objections to any of the above planning applications

4. Clerk's Update Report:

The following report was circulated with the agenda. Additions are in italics.

1. The Internal Auditor signed off the accounts on 28.6.2021. The Annual Governance Statement and the Annual Statement of accounts for 2020/21 were signed at the full Council meeting on 28.06.2021 and sent to the External auditor on 29.06.2021. The notice for the rights of electors to view the accounts has been published on the Parish Council website. *The Clerk confirmed that the AGAR had been sent off to the external auditor within the time frame allowed.*
2. The stonemason has attended the Village Hall and will prepare a quote.
3. There are on-going negotiations with the planning department regarding the repairs to the Village Hall

5. Income and Expenditure for June 2021:

See appendix 1 for details and the updated cashflow document

Income for June 2021 £6511.02

Expenditure for June 2021 £7654.45

Amount invoiced in June 2021 £ 4314.52

Bank Balances @ 30.06.2021: Current A/C £ 4724.24 Business A/C £93269.01

Expenditure does not include salaries for June 2021

Business Account balance includes £5,000 transfer to the current account

Councillor Long proposed that the Income and Expenditure for June 2021 was accepted. This was seconded by Councillor Bardsley and carried unanimously.

The Clerk confirmed that the estimated £3500 CJRS money owing had not yet been received from St Helens Council. This will be pursued.

Action: The Clerk

6. Outreach at Crank:

Councillor Bardsley explained the resident's conundrum in not being able to access fibre broadband via Openworld. The cables have been laid and the appropriate equipment has been placed in the resident's property, but not connected up. The resident was told the property would be connected up, but this has not happened. Councillor Bardsley produced copies of the appropriate documentation. It was agreed that Openworld would be contacted again on behalf of the resident.

Action: Councillor Bardsley/The Clerk

7. Village Hall Repairs:

- There was a general discussion about the cost and extent of the repairs required. The estimated repairs will cost approximately £30K. It was agreed that all the repairs would not need to be done at once, but could be phased over a period of time. It was disappointing that the surveyor's report had not highlighted some of the current issues and concerns were expressed about providing good value for money for the ratepayers if all the precept was being spent on maintaining the Village Hall building. It was agreed that the Clerk should request a meeting with Nathalie McCann (Interim Head of Estates for St Helens Council) to discuss the issues. It was suggested that the Parish Council could give the Village Hall back to St Helens Council and hold its meetings somewhere else.
- There was a discussion about the dangerous brick parapet above the bar. The area is currently cordoned off and scaffolding has been constructed to support the parapet. It was agreed that the building should be made safe as quickly as possible and planning permission sought for any decorative reconstruction.

Councillor Jones proposed that a firm of building contractors are retained to undertake the work necessary to make the decorative brickwork above the bar safe. The estimated cost is £1500 - £2000. This was seconded by Councillor Long and carried unanimously

Action: The Clerk

- There was a discussion about the repairs to the chimney stack. It was agreed that it would be most cost effective to have the work done while there was scaffolding at the hall.

Councillor Long proposed that a firm of building contractors is retained to carryout the necessary repair work to the chimney stack above Office 5 at Rainford Village Hall. This was seconded by Councillor Monk and carried unanimously

Action: The Clerk

- There was a discussion regarding other repairs, but it was agreed to look at these again at a future meeting. The structural engineer had suggested that part of the problem on the left-hand side of the building may be caused by subsidence and therefore it may be possible to make an insurance claim for the cost of the work. The Clerk informed the meeting that she had contacted the Insurance company to ask advice about a possible claim under preventative repairs, but had not yet received a definitive answer. This will be pursued.

Action: The Clerk

- Councillor Monk raised the issue of the front steps which have become uneven and chipped. The stonemason had quoted for the cost of the repairs. It was agreed that this work should be undertaken to prevent any one tripping on the steps, which might result in a claim against the Parish Council

Action: The Clerk

8. Other matters for discussion:

1. Councillor Long informed the meeting that residents had asked what the surveyors seen in the centre of the village had been doing. They had been there for some time and taken lots of photographs, but it had not been established who the firm were working on behalf of.
2. Councillor Sterry informed the meeting that emails had been received complaining about vehicles parking thoughtlessly and illegally around Eden Avenue and Junction Road. The Clerk confirmed that the Borough Councillors had requested that traffic wardens attend on a regular basis. There were also issues with cars parking for long periods of time in the centre of the Village ignoring the 2-hour parking rule. The Clerk was asked to contact the Borough Councillors regarding the response to the request for traffic wardens.

Action: The Clerk

3. Councillor Sterry would be following up the matter of the car park at the Golden Lion being permanently closed after 19.07.2021 if it was not opened up after this date.

Action: Councillor Sterry

4. Councillor Jones raised the question of whether the Parish Council was liable for paying VAT or not. Clarity had still not been established. The Clerk was asked to follow up the initial enquiries and it was agreed that a consultation fee would be paid, if necessary.

Action: The Clerk

5. Councillor Bardsley informed the meeting that he had attended a meeting of the CVCA. The main topic had been speeding vehicles. There had been an excellent presentation by a resident who had set up a device which recorded the number of vehicles and the speed they were doing. There was a short discussion and it was agreed that further information about how to acquire such equipment would be sought, as it could be very useful to provide evidence of vehicles speeding on other roads. It was thought that the cost would be between £200 and £300.

Action: The Clerk

There being no other business, the meeting closed at 7.16pm

Councillor Peter Jones
Chairman, Finance, Planning & Administration Committee
Rainford Parish Council 2021/22

APPENDIX 1

Item 5 Income & Expenditure for June 2021

Parish Council

Code	Title	Receipts			Payments	
		Budgeted	Actual	Variance	Budgeted	Actual
62	S137: Refreshments					
68	S137: Donation					
91	Earmarked Expenditure: Elec					
92	Earmarked Expenditure: Cros					
93	Earmarked Expenditure: Proj					
96	PC Events: Art Exhibition					
97	PC Events: Civic Events					
98	PC Events: Chairman's Evenir					
115	Community Cinema					
116	Donations					
130	PC: Insurance					
135	Ground Maintenance					200.00
137	Pavilion: Utilities					54.37
138	Pavilion: Other					
140	Christmas Fayre					
158	PC: Stationery					
161	S137: Flow ers					62.50
162	Chairman's Fund					
164	PC: Salaries					
165	PC: Pensions					
166	PC: NI					
167	Precept					
170	PC: Broadband/Mobile					13.72
172	PC: Telephone					13.33
174	IT Support					
175	New sletter/Publicity					387.00
176	PC: Printing					16.87
177	Website					
179	Audit					775.00
180	Accounting softw are					
181	Bank charges					13.00
182	Card Machine					26.38
183	Payroll, St Helens Council					
184	Subscriptions					
186	Staff Training					
187	PC: Gas					
188	PC: Electricity					62.34
189	PC: Water					
193	S137: Other					
195	PC: General Maintenance					
196	PC: Repairs & Renew als					1,205.00
198	PC: Rent					
200	PC: Rates					305.75
202	PC: Intruder Alarm system					35.00
203	Interest					
204	VAT Refund					
214	PC: Waste Removal					26.28
SUB TOTAL						3,196.54

Village Hall

Code	Title	Receipts			Payments	
		Budgeted	Actual	Variance	Budgeted	Actual ^d
1	Bar Expenses					228.48
38	Main Hall Hire		502.00	502		
39	Main Hall w ith Bar Facility		50.00	50		
40	Reception Room Hire		40.00	40		
41	Chamber Hire					
42	Kitchen Hire					
43	Wedding Reception		1,400.00	1,400		
44	Wedding Party		100.00	100		
78	Bar Stock: Wine					28.02
79	Bar Stock: Beer					239.49
80	Bar Stock: Spirits					52.14
81	Bar Stock: Soft drinks					69.51
82	Bar Stock: Snacks					
83	Bar Stock: Bottled Beer					82.57
95	VH Events: Beer Festival					
99	VH Events: Christmas Parties					
124	Bar Takings - Cash					
125	Bar Takings - Card		804.10	804		
132	Rent					
139	PWLB Loan Repayment					
142	Bar Refurbishment Jan 2020					
143	Bar Stock: Draught Cider					
144	Bar Stock: Bottled Cider					
145	Bar Stock: Sparkling Wine					125.82
146	Bar Area Hire					
168	Event Extras					
169	Drinks Package					
171	VH: Broadband/Mobile					41.16
173	VH: Telephone					39.99
185	Bar Licence					
190	VH: Gas					
191	VH: Electricity					187.02
192	VH: Water					
194	VH: General Maintenance					17.95
197	VH: Repairs & Renew als					1,694.45
199	VH: Rent		2,615.92	2,616		
201	VH: Rates					917.25
205	VH: Intruder Alarm System					
206	VH: Printing					50.59
207	VH: NI					
208	VH: Pensions					
209	VH: Salaries					
210	VH: Stationery					
212	VH: Insurance					
213	COVID-19 Leisure & Hospitali					
215	VH: Waste Removal					78.84
216	VH: VAT Refund					
	SUB TOTAL		5,512.02	5,512		3,853.28

Summary

NET TOTAL	0.00	5,512.02	5,512	0.00	7,049.82
V.A.T.		999.00			604.63
GROSS TOTAL		6,511.02			7,654.45

