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**Date: 02.06.2021**

**You are summoned to attend a meeting of the**

**FINANCE, PLANNING & ADMINISTRATION COMMITTEE**

**OF RAINFORD PARISH COUNCIL**

**in the Council Chamber at Rainford Village Hall**

**Wednesday 09 June 2021 at 6.30pm**

**The Press & Public are invited to attend**

**AGENDA**

1. **Apologies**
2. **Approval of the minutes of the meeting of the Finance, Planning and Administration Committee held on 12.05.21**

*See separate document*

1. **Plans**

*P/2021/0422/HHFP First floor side extension*

 *2 Heron Grove, Rainford*

*P/2021/0494/HHFP Demolition of existing conservatory and erection of a part two storey part single storey rear extension, and a first-floor side extension*

 *10 Sandon Grove, Rainford*

*P/2021/0499/HHFP Demolition of existing stables and erection of a new outbuilding to be used as a games room, home office and store*

 *Ivy House, Ivy Lane, Rainford*

**4. Clerk’s Update Report**

1. Statements from the Government regarding COVID-19 continue to be monitored on a daily basis for relevance to the Parish Council and the Village Hall. The next major announcement is expected on 14.06.2021.
2. An electrician will be working at the Village Hall on 04.06.2021 to sort out the floodlights and the problems in the kitchen. The electronic fly trap needs replacing.
3. Hawk alarms have attended and replaced the monitor in the office for the CCTV. Additionally, one of the cameras at the rear of the Village Hall has been moved so that the kitchen door, the store door and the steps to the cellar are visible. A quote for extending the CCTV down the bar side of the building have also been requested.
4. Minster Cleaning services have been engaged to clean the Village Hall at a cost of just over £15 an hour, which is the same as was being paid previously.
5. The Bar Supervisor’s job has been advertised, with disappointing results so far.
6. A VAT expert has been contacted.
7. The materials required to make the alterations to the gent’s toilets have been ordered by the plumber.
8. The Internal Auditor will be attending the office on 08.06.2021, when it is hoped the end of year figures will be signed off.
9. Bookings continue to increase and 3 new classes have started, with possibility of 2 more day time activities. The NHS have yet to confirm if, and when, the 2 exercise classes will be returning.
10. Friday night quizzes are going well with around 60 people attending each week, so far.
11. The new bar prices have been implemented.

**5. Income and Expenditure for May 2021:**

*See attached documents for details and the updated cashflow document*

Income for May 2021 £2844.90

 Expenditure for May 2021 £18828.22

 Amount invoiced in May 2021 £ 3707.00

 Bank Balances @ 31.05.2021: Current A/C £ 867.87 Business A/C £60749.48

 Expenditure includes salaries for May 2021 and for March 2020

 Business Account balance includes £15,000 transfer to the current account

 **7. End of Year 2020/21**

*See separate documents for details*



**Sally Powell**

**Clerk & RFO to Rainford Parish Council**

**Item 5 Income & Expenditure for May 2021**



