



Date: 03.02.2021

**You are summoned to attend a virtual meeting of the
FINANCE, PLANNING & ADMINISTRATION COMMITTEE
OF RAINFORD PARISH COUNCIL
via Zoom on Wednesday 10 February 2021 at 6.30pm**

The Press & Public are invited to attend

AGENDA

- 1. Apologies**
- 2. Approval of the minutes of the meeting of the Finance, Planning and Administration Committee held on 13.01.2021**
See separate document
- 3. Plans**
 - P/2021/0037/FUL Change of use of vacant building to Veterinary Surgery D1 along with office/shop ancillary use
Primary use is D1
Pasture Lane Business Centre, Pasture Lane, Rainford*
 - P/2021/0048/HHFP First Floor extension to convert the existing bungalow into a two-storey dwelling, along with external alterations to existing window openings at the rear to form doors
59 Higher Lane, Rainford*
 - P/2021/0061/HHFP Single storey rear and front porch extensions
160 Ormskirk Road, Rainford*
 - P/2021/0066/FUL Replacement refrigeration plant along with replacement task lighting and new cycle stands to front of store
7 Church Road, Rainford*
 - P/2021/0076/HHFP Demolition of existing conservatory and erection of a single storey side extension
144 St Helens Road, Rainford*
 - P/2021/0089/HHFP Two-storey front entrance extension, part two-storey/part single storey rear and side extension, dormer windows to the front and rear, relocation of existing vehicular access with new front boundary wall and electric gates
80A Old Lane, Rainford*
- 4. Clerk's Update Report**
See attached document

5. Income and Expenditure for January 2021

I am currently unable to access the bank accounts, so these figures will follow as soon as possible.

6. Revised Cashflow Document and Budget for 2020/21

This will follow as soon as possible

7. Local Life for Newsletter

The Parish Council previously used The Connection magazine for Newsletters. This publication has been halted for the time being. The Newsletter could be placed in Local Life instead at the following cost: The best price for a double page is £387 + VAT for six issues a year. It is more expensive than Connections, but the magazine goes to over 13,000 homes whilst Connections goes to 6,250, so the print is more expensive. The first double page in the next magazine due out 21 March 2021 would be done at an introductory price of £270, which is what The Connection cost.

A single page when 6 issues are booked is £257 + VAT per issue.

The price includes all design, layout and editing. The magazine is bigger than Connections, so there would be more room for text and pictures. Connections is 148mm x 210mm (A5) and Local Life is 170mm x 240mm (B5).

Local Life is delivered to 2,236 homes in the village, the area around Rainford Junction and the St Helens Road area near Windle Island. The full distribution area can be seen at the following link:

<https://www.yumpu.com/en/document/read/63605634/local-life-distribution-area-maps-2020>

8. Golden Lion

For discussion regarding attendance at the March 2021 planning committee meeting of St Helens Council

9. .Gov.uk email addresses

All Parish Councillors should have .gov.uk email addresses to comply with GDPR. The cost to implement this, with additional addresses for the staff would be approximately £120 + VAT per month. This would give the Clerk and Event Co-ordinator full access to Office 365 (including a shared calendar which is not available with the current system) and .gov.uk email addresses for all Councillors. Access to other Office 365 facilities would be available for Councillors at an additional cost.

10. Proposed Parking Restrictions on Linear Bank Close

For information and discussion.

See attached letter sent to residents by St Helens Council. Councillor Dodson has been approached by parents who park on Linear Bank Close to drop off and pick up their children, who do not want the proposals to be implemented.

11. Insurance renewal

The Long-term Insurance agreement (LTA) with Zurich Municipal is due for renewal on 01/04/2021. If the policy details remain unchanged, the following options:

- *A 5-year LTA premium of £1588.57*
- *A 3-year LTA premium of £1663.60*
- *A 1-year standard premium of £1738.63*

Other quotes have been requested and will be forwarded as soon as possible

12. Other Urgent Matters



Sally Powell
Clerk & RFO to Rainford Parish Council

1. Statements from the Government regarding COVID-19 continue to be monitored on a daily basis for relevance to the Parish Council and the Village Hall and the local COVID-19 case figures will be circulated as soon as they are available.
2. The Caretakers and the Event Co-ordinator remain flexibly furloughed.
3. The Event Co-ordinator and the Clerk both need time in the office, but are rarely there at the same time. The Clerk is in the office Mon – Wed (usually morning) and works from home on Friday morning. The Event co-ordinator is in the office Thursday and Friday mornings. Both will be working from home while the repair work in the office is completed.
4. The Volunteer scheme has not been re-started, but the situation will be monitored closely and re-assessed regularly.
5. The cashflow document has been updated.
6. A further 2 grants have been applied for. Further information for one was provided as the Village Hall may not satisfy the application criteria.
7. The application for a marquee in the Beer Garden at the Golden Lion will be considered by the planning committee of St Helens Council at the March 2021 meeting.
8. The Borough Councillors have queried the increased cost of the School Crossing Patrol officer for Cross Pit Lane, particularly as the school was closed for part of the year.
9. The change of use application for the house on Pilkington Street is still being considered.
10. Councillor Dodson and Councillor Long have been booked on to training workshops run by LALC.
11. St Helens Council are consulting on a proposal to put parking restrictions on Linear Bank Close. The consultation period ends on 17.02.2021. This is a separate agenda item.
12. All available stock from the bar has now been sold.
13. Access to the bank accounts has not been possible since 01.02.2021 when the Chairman's account was closed. This is in the process of being remedied, but it means that that the monthly figures for January 2021 are not currently available.
14. An engineer will be looking at the 'slow down' signs on Higher Lane that are not currently working.
15. The Boundary Commission for England has issued its draft recommendations for St Helens. These include moving the houses on and around St Helens Road into Windle ward. Rainford would be reduced to 2 Borough Councillors. Additionally, there is the suggestion that the wards in Rainford Parish Council are altered. However, there existing number of Councillors given was 16. The Commission has been notified of the error.

Item 10 Proposed Parking restrictions on Linear Bank Close

Letter from St Helens Council to residents
Traffic Regulation Order: RAF/02

I am writing to inform you of a proposal to implement parking restrictions as per the plan overleaf.

Concerns have been raised by residents, local councillors and the police regarding dangerous parking and driving practices being experienced during school drop off and pick up times. The Council feels it is appropriate to install restrictions as per the attached plan to assist with road safety in this area.

A Traffic Regulation Order (TRO) is required to implement this proposal, which is a lengthy legal process involving consultations with local residents as well as a number of external agencies, including the Emergency Services and the general public. The TRO also incorporates proposed alterations/revocations/installation of parking restrictions at other locations throughout the Borough.

The proposal is currently being advertised in the local press and on site. The consultation period ends on Wednesday 17th February 2021, to allow comments or objections to be formally submitted **in writing** to the Council.

The plan indicates the extent of the proposal and I welcome your comments in favour or against. If you do not respond to this letter within the allotted timeframe, then this will be inferred as support for the proposal.

All comments or objections must be **in writing**, include this reference number RAF/02 and be sent either by post or email to the addresses above. Correspondence received after the end of the consultation period cannot be considered.

If no comments or objections to the proposal are received, then the TRO as advertised for this location will come into effect in the coming months, following the completion of the legal process.

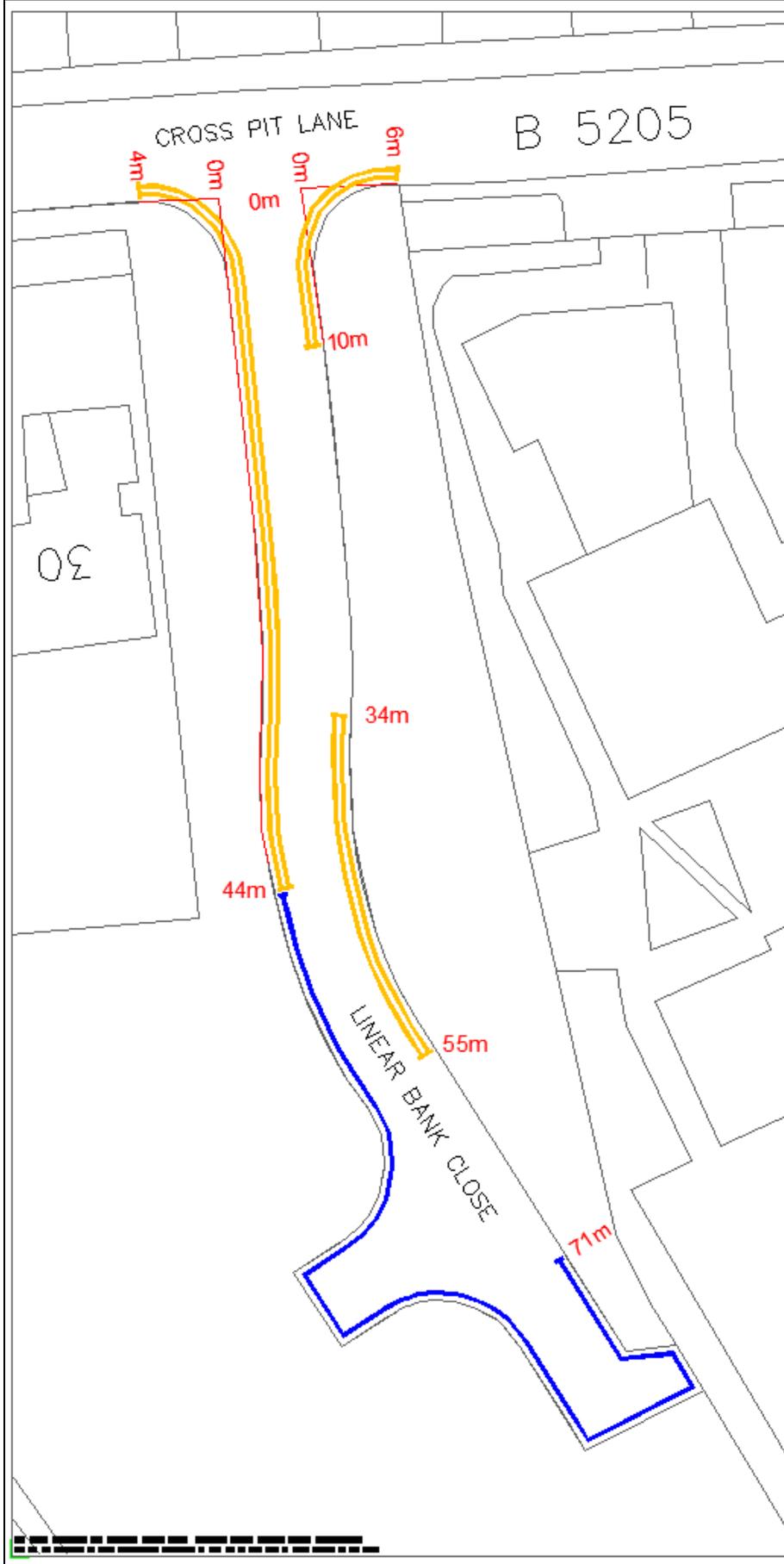
If objections or comments are received, then the Council may amend or terminate the proposal. If you have any concerns in relation to this matter, please do not hesitate to contact me for further clarification/advice on the number above, alternatively you can also contact Ray Scholes, Traffic Engineer via 01744 676364.

Yours sincerely



Paula Feeney
Senior Technician – Traffic

LINEAR BANK CLOSE – RAINFORD, PROPOSALS PLAN AND SCHEDULE



KEY

Blue lines indicate proposed No waiting Mon to Fri, 8am to 6pm restrictions.

Yellow lines indicate proposed "No Waiting At Any Time" restrictions

Symbol	Description
[Blue line]	Proposed No waiting Mon to Fri, 8am to 6pm restrictions
[Yellow line]	Proposed "No Waiting At Any Time" restrictions
[Red line]	Proposed No parking restrictions
[Black line]	Proposed No loading/unloading restrictions
[Dashed line]	Proposed No U-turn restrictions
[Green line]	Proposed No entry restrictions
[Grey line]	Proposed No stopping restrictions
[Diagonal line]	Proposed No waiting for taxis restrictions
[Stippled area]	Proposed No waiting for delivery restrictions
[Cross-hatched area]	Proposed No waiting for refuse collection restrictions
[White area]	Proposed No restrictions