



**Date: 01.07.2020**

**You are summoned to attend a virtual meeting of the  
FINANCE, PLANNING & ADMINISTRATION COMMITTEE  
OF RAINFORD PARISH COUNCIL  
via Zoom on Wednesday 08 July 2020 at 10am**

**The Press & Public are invited to attend.**

### **AGENDA**

- 1. Apologies**
- 2. Approval of the minutes of the meeting of the Finance, Planning and Administration Committee held on 10.06.2020**

**3. Plans**

<b>RAINFORD PARISH COUNCIL - PLANS FOR JUNE 2020</b>			
<b>NUMBER</b>	<b>APPLICANT</b>	<b>DESCRIPTION</b>	<b>SITE ADDRESS</b>
P/2020/0355/HHFP	Householder Application	Single storey side and rear wrap around extension.	44 Rookery Drive Rainford WA11 8BA
P/2020/0387/FUL	Agent: Mark Cowing Architect	Conversion of existing barn to heritage centre with associated parking and external alterations	Bridge Farm News Lane Rainford
P/2020/0400	Home owner 12 Rose Place Rainford	Single Storey rear extension	12 Rose Place Rainford
P/2020/0401/HHFP	Householder Application	Single storey wrap around extension to rear and side elevation	53 Holly Crescent Rainford
P/2020/0407/HHFP	Householder Application	Two storey side extension and single storey rear extension	25 Eden Avenue Rainford
P/2020/0409/HHFP	Householder Application	Proposed part demolition of existing extension and erection of a new single storey rear extension	108 Church Road Rainford

*Hard copies of the documents are available on request in advance of the meeting. Members will have been emailed documentation relating to each application prior to the meeting*

- 4. Clerk's Update Report**  
*See Separate Document*

**5. Income and Expenditure for June 2020**

*For information and approval See separate documents for full details*

**Receipts for June 2020: £1041.77 + £38064 Precept**

**Payments for June 2020: £24786.24**

**Amount invoiced in June 2020: £1804.00**

**Bank Balances as at 30.06.2020: Current A/C £3804.50 Business A/C £72110.45**

**Payments include staff costs for April, May & June 2020**

**6. Revised Budget for 2020/21**

*For discussion and decision. See separate document*

**7. Updating of Terms and Conditions for Wedding Receptions**

*For discussion and decision. See separate document*

**8. Printing of Plans**

*Currently a set of documents for each planning application is printed. This uses a considerable amount of paper and ink + storage space in the office. As an alternative, each set of plans could be downloaded and saved in a file on the computer. The link could also be put on to the website. A hard copy would be available on request.*

**9. Opening the Bar**

*For information and decision. Due to the current COVID-19 restrictions, bar licences have been relaxed which means that the Village Hall bar can allow people to drink alcohol outside of the building and purchase alcohol to drink off the premises. In order to bring in some income, the bar could be opened in the evenings Thursday to Saturday and Noon – 4pm on Sundays with appropriate safety measures in place. Tables would be strategically placed inside and outside, weather permitting and could be pre-booked, if necessary.*

**10. Apprenticeship**

*For discussion and decision. The apprentice is currently furloughed. At present it is not possible to bring her back to work. This may be possible in a few weeks' time, but on a part-time basis. This would be acceptable with the St Helens Chamber of Commerce. Charis' training supervisor would like her contract to be extended for at least 6 months (it is currently due to end on 29.11.2020), to give time for the apprenticeship to be completed.*

**11. Contingency plans**

*For discussion. At present it is not known when the Village Hall will be able to allow classes to recommence or allow functions and events. The worst-case scenario would be that there is very little income from the Village Hall for the rest of the financial year. A contingency plan is needed to show how the Parish Council would remain solvent in this scenario.*



**Sally Powell**

**Clerk & RFO to Rainford Parish Council**