

Rainford Parish Council

**MINUTES OF A MEETING HELD ON MONDAY 28 NOVEMBER 2016 COMMENCING AT 7.00pm
IN THE COUNCIL CHAMBER AT RAINFORD VILLAGE HALL**

Present: **Councillors:** Brown, Collins, Grice, G Jones Lee, Long, L Mussell,
D Nichols (Chairman), Reynolds, Wesley

In attendance: Sally Powell (Clerk)
Vicky Nelson (Administrative Assistant)
2 Residents

Absent: **None**

497. APOLOGIES: Councillors: Aspinall (Other Meeting), P Jones (Holiday), D Mussell (Business),
Monk (Business), R Nichols (Business)

498. DECLARATION OF INTEREST:
Councillors Lee, D Nichols and Reynolds declared an interest in 506. Finance iii

499. FORMAL ANNOUNCEMENTS FROM THE CHAIRMAN:
The Chairman thanked those Councillors who had attended the Lancashire Evening fund raising event for the War Memorial Fund on 25.11.16

500. TO HEAR AND RESPOND TO ANY QUESTIONS/DEPUTATIONS BY COUNCILLORS OR MEMBERS OF THE PUBLIC:
Miss Hunter and Mr Cook addressed the meeting regarding planning application P/2016/0781/FUL:
A copy of the design statement that had been filed with St Helens Council Planning Department was distributed. Several Councillors requested clarification for aspects of the application including parking and the position of the sewers. The Chairman informed the delegates that the Parish Council had no grounds on which to object to their plans to build an energy efficient bungalow, but the decision rested with St Helens Council.

501. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON MONDAY 10 OCTOBER 2016

RESOLVED: **Councillor Wesley proposed that the minutes be agreed as a true and accurate record. This was seconded by Councillor Long and carried unanimously.**

502. MATTERS ARISING FROM THE MINUTES:
488: Councillor Lee asked if there was any further update. The Clerk informed the meeting that there was some movement on an agreement between the landowner and Scottish Power. However, United Utilities and National Grid were still taking a great deal of time to give responses. The Chairman asked the Clerk to email the residents who had attended the last meeting with an update.

Borough Councillor Allan Jones joined the meeting at 7.15pm

491: Councillor Brown requested that this agenda item was rescheduled for the meeting on 19.12.16 as Councillor D Mussell was not present.

- 493.3: Councillor Wesley asked why the plates were not yet in place. Councillor Mussell explained that they were on order and the parking restriction signs would be erected as soon as possible.
- 493.8: Councillor Brown asked if it had been discovered who had moved the bench from outside Alpine House. The Chairman informed the meeting that St Helens Council had not moved the bench, but it had now been put back in the correct location.
- 494.CDC: The Chairman informed the meeting that the dedication of the War Memorial had been a successful event. Several residents had commented that the Obelisk does not appear to be perpendicular. Councillor Grice stated that Ormsby's who had erected it would be checking that it is straight.
- 494.Finance: Councillor Wesley asked what had been decided regarding sponsorship of the Firework display. The Chairman informed the meeting that it had been decided not to go ahead.

503. ACCOUNTS FOR PAYMENT

Councillor Wesley queried the cost of the Cleaning for October. The Clerk advised the meeting that this anomaly was explained at the FPA meeting. The Clerk had met with the manager of the cleaning company to restate terms. Additionally, the hall had been in use a great deal in the past month, necessitating more cleaning.

RESOLVED: Councillor Grice proposed that the Income and Expenditure Figures for October 2016 be accepted. This was seconded by Councillor Wesley and carried unanimously. (See Appendix 1)

504. CORRESPONDENCE

The Clerk summarised the following correspondence:

1. Email from a resident complaining about the state of the footpath on Thickwood Moss Lane
There was a short discussion and the Clerk confirmed that she had forwarded the email to St Helens Council
2. Letter from Linda Jones declining to lay a wreath in St Helens on Remembrance day on behalf of the Parish Council
3. Letter from Windle Parish Council inviting the Chairman to the Christmas Lighting ceremony at Bleak Hill School.
4. Letter from Windle Parish Council Chairman inviting the Chairman to a Christmas Reception
5. Various emails and letters accepting the invitation from the Chairman to the consecration of the War Memorial
6. Card from Dr & Dr Jones who had their wedding reception at the Village Hall with photos for use on the website etc.
7. Thank You Card from Mr & Mrs Gibbins for the anniversary flowers
8. Letter from Scottish Power stating that the meter is going to be upgraded to a smart meter
9. Correspondence from residents/St Helens Council/Conor McGinn regarding Beech Gardens and work to prevent the brook flooding again.
10. Letter from SLCC regarding renewal of membership
11. Copy of The Clerk Magazine
12. Email from Chris McGloin regarding the next Kirkby Orrell Powerline Steering group meeting on 06.12.16. Cllr Long has offered to attend this meeting.
13. Funding strategy and 2016 Actuarial Valuation results from MPF
14. Email from Cllr Allan Jones regarding the St Helens Local Plan for Housing & Industry
15. Email from Michael Ingle @ Watt Utilities. The Gas contract can be renewed for 3 years with zero standing charge and rate of 3.093 p per kWh. (Currently tariff is 4.57p)
16. Email from Cllr A Jones with FAQs regarding the St Helens Local Plan for Housing & Industry

17. Letter from Rainford Flower Club inviting the Chairman to its Christmas Flower Arranging demonstration
18. Copy of Countryside Voice
19. Copy of CPRE Fieldwork Magazine

RESOLVED: That the Correspondence be accepted

505. ST HELENS DEVELOPMENT PLAN

Councillor Allan Jones addressed the meeting:

- He informed the meeting that the Secretary of State had released land from the green belt in Birmingham for the building of 6000 houses
- He stated that it would not be possible to stop the Development Plan, but that it may be possible to change it
- St Helens Council had arranged a series of 'Roadshows' around the borough to consult with residents. This will take place in Rainford on 12.12.16 from 2pm – 6.30pm. Councillor A Jones has suggested that this is held in the Village Hall rather than the library as planned.
- Councillor A Jones is not concerned with the second phase at present, as this is 15 years away
- Comments (not objections) should be submitted before 30.01.17
- Any developers will have to submit plans to St Helens Council for approval and may have to contribute to the cost of building a new school
- 30% of any housing built will have to be affordable housing (i.e. priced 30% below the rest)
- Lords Fold has been put forward for 60 houses
- Some of the brown field sites in St Helens are uneconomical to build on. 59% of the development will be on brown field sites

There was a discussion regarding the dissemination of information for residents. It was agreed that the Parish Council should make a submission to St Helens Council.

The Chairman requested that all Councillors make an effort to attend the meeting on 12.12.16

Councillor Allan Jones left the meeting at 8pm.

506. COMMITTEE & COUNCILLOR REPORTS

- **Audit** – No meeting had taken place since the last Full Council Meeting.
- **Community Development** – Councillor Lee informed the meeting:
 - that CDC meetings have been fixed to the 1st Wednesday of the month at 7pm in the Council Chamber
 - The consecration of the War Memorial had taken place on 06.11.16
 - Peter Reddington was commended for the work he has done at the front of the Village Hall
 - Rainford in Bloom had been awarded a Silver Medal at the recent prize-giving ceremony
 - Councillor Grice stated that Rainford in Bloom had offered to take over the contract for undertaking the Ground Maintenance at the Village Hall. It was agreed that Rainford in Bloom should be asked to submit a proposal with costs
 - Councillor Lee indicated that there had been a problem with newsletter distribution with some residents not receiving a copy. Councillor Collins offered to count the number of houses in each ward and Councillor Reynolds said he would prepare routes for distribution for future editions. Councillor L Mussell opined that it was too large an

undertaking to expect Councillors to deliver newsletters within their ward. The Chairman indicated that another newsletter will be distributed in the Spring and suggested that the CDC discuss this further

- **Health & Safety** - No meeting had taken place since the last Full Council Meeting.
- **Finance, Planning & Administration (See Appendix 1 for the minutes)**

PLANNING - 3 sets of plans were considered. No objections were raised

RESOLVED: Councillor D Nichols proposed that the plans be agreed on bloc. Councillor Collins seconded the motion which was carried unanimously.

FINANCE – Councillor D Nichols went through the FPA minutes from the meeting held on 23.11.16. The following issues were discussed:

- i. It was agreed that the gas contract should remain with British Gas on the new tariff offered (see correspondence)

RESOLVED: Councillor Long proposed that the gas contract should remain with British Gas on the new tariff offered at the end of the current contract. This was seconded by Councillor Reynolds and carried unanimously

- ii. Due to changes in the Pension Regulations the Council need to open up the pension scheme to all eligible employees

RESOLVED: Councillor Wesley proposed that the current pension scheme is opened up to allow all eligible employees to participate if they wish to join. This was seconded by Councillor Lee and carried unanimously

- iii. The only request for a donation has been submitted by Rainford in Bloom. The advance given by the Parish Council has been repaid. Following a short discussion, the following proposal was made:

RESOLVED: Councillor Wesley proposed that a donation of £500.00 should be given to Rainford in Bloom. This was seconded by Councillor G Jones and carried unanimously.

➤ **Borough Council**

Councillor L Mussell reported the following to the meeting:

1. The promised double light has been put up in the Village Centre
2. The Co-op has again been putting advertising banners around the bollards. They have been informed that they must be removed and if they are replaced again, St Helens Council will issue proceedings
3. The entrance gates to the park from The Spinney will no longer be locked. Historically the key has been held by a householder who was responsible for locking and unlocking the gates

507. ANY OTHER BUSINESS

- I. Councillor Wesley asked for an update on the work on Pasture Lane. Councillor L Mussell informed the meeting that the work will cost approximately £300,000. The funding is in place, but there may be water voles on the site and these are a protected species, so work can only take place at certain times of year
- II. Councillor Collins commented that the sensor light over the outside door to the bar is not working
- III. Councillor Long asked if it would be possible to have lighting on the cut through between Lakeside Gardens and Higher Lane. Councillor L Mussell stated that the footpath was not adopted so the Council were not responsible for lighting it.
- IV. Councillor G Jones asked why the car parking behind the Parish Church wasn't labelled as such. The Clerk and various Councillors informed her of the numerous reasons why the land could not be designated as an official car park
- V. Councillor Reynolds reported that the Community Cinema had made an overall loss of around £90.00. However, the event had been extremely well received by those who

attended and many more said they would have supported the event if it hadn't clashed with other functions. It was agreed that further events should be planned and any profit will go into Council funds

RESOLVED: Councillor Brown proposed that further Community Cinema events should take place. This was seconded by Councillor Lee and carried unanimously

- VI.** Councillor Grice informed the meeting that the new power cable to the tree would be in place in time for the Christmas lights to be switched on before 03.12.16
- VII.** Councillor Grice stated that the hedges on Church Road are overgrown. Councillor L Mussell informed the meeting that this has already been reported
- VIII.** Councillor Grice stated that the Pelican Crossing on Church Road cannot be seen during the day and suggested that it should perhaps be altered to Traffic lights. Councillor Reynolds stated that there had been a similar request from a blind resident and he would check with Councillor A Jones what the response from St Helens Council had been
- IX.** Councillor D Nichols reminded everyone that the Rainford Christmas Fayre would take place on Saturday 03.12.16

508. DIARY DATES

03.12.16	11am – 11.30am	Borough Councillors' Surgery
03.12.16	11am – 3pm	Village Christmas Fayre
07.12.16	7pm	CDC Meeting
09.12.16	5.45pm – 6.15pm	MP's Surgery
14.12.16	6.30pm	FPA Committee Meeting
16.12.16	7.30pm	Christmas Party at the Hall
19.12.16	7pm	Full Council Meeting followed by Festive Refreshments
23 – 28.12.16	HALL CLOSED	
04.01.17	7pm	CDC Meeting
07.01.17	11am – 11.30am	Borough Councillors' Surgery
11.01.17	6.30pm	Rainford in Bloom AGM
18.01.17	6.30pm	FPA Committee Meeting
23.01.17	7pm	Full Council Meeting

There being no other business, the meeting closed at 8.55pm

Councillor Diane Nichols
Chairman 2016/17

APPENDIX 1
MINUTES OF A MEETING OF THE FINANCE, PLANNING AND ADMINISTRATION COMMITTEE
OF RAINFORD PARISH COUNCIL HELD ON
WEDNESDAY 23 NOVEMBER 2016 at 6.30pm IN THE COUNCIL CHAMBER AT RAINFORD VILLAGE HALL

PRESENT: Councillors: K Aspinall, J Collins, P Jones (Chairman), J Long, D Nichols,

IN ATTENDANCE: Sally Powell – Clerk

ABSENT: None

1. APOLOGIES: Councillors: L Mussell

2. BAR – The Bar Manager was in attendance for this item:

As a consequence of an increasing number of weekend functions, the Bar Manager takes a significant amount of time off in lieu during the week. This leaves the Clerk's office short staffed. The Bar Manager made the following proposal:

In the New Year the 2 most experienced Bar Staff will be leaving. The remaining staff will not have the experience to run the bar without the Bar Manager being present. To remedy this situation:

Employ a Bar Supervisor who already has relevant experience to be responsible for

- Setting up the bar before a function
- Overseeing the event
- Organising the staff during the event
- Being responsible for securing and locking the building at the end of the function

This will allow the Bar Manager to spend more hours in her role as Administration Assistant. Following a discussion, it was agreed that the hourly rate for this role should be £8.00 per hour and the person fulfilling it should be on a 3 month trial from 01.01.16 – 31.03.16.

3. PLANS:

3 sets of plans (see appendix 1 for details) were considered. No objections were raised to applications P/2016/0738/FUL & P/2016/0836/FUL. A discussion re planning application P/2016/0781/FUL was deferred to the Full Council Meeting on 28.11.16 as it was understood that the applicants may be attending the meeting.

4. INCOME & EXPENDITURE:

See Appendix 2 for a summary of the Income & Expenditure for October 2016.

The Chairman highlighted the figure for cleaning, stating that there had been a high number of functions recently. He also informed the meeting that the Clerk had met with the manager of the cleaning firm used and gone through the requirements again, questioning the amount of time the cleaners had spent at the Hall. Different cleaners were now attending and the situation will be closely monitored.

5. ST HELENS DEVELOPMENT PLAN:

There was a short discussion regarding this document, with the areas in Rainford being highlighted. However, there will be a further debate at the Full Council Meeting on 28.11.16, when Borough Councillor Allan Jones will be in attendance.

6. KIRKBY ORRELL POWERLINE STEERING GROUP MEETING:

The next meeting will take place on Tuesday 06.12.16 at 10am at Risley Moss. Councillor Long offered to attend.

7. RENEWAL OF ENERGY CONTRACT (GAS):

The contract has entered its 60 day window for renewal. The Clerk is gathering quotes for cheaper tariffs. It was agreed that the cheapest tariff offered should be accepted.

8. PENSION SCHEME:

It was agreed that the Legal Designation Document from MPF should be signed at the full Council Meeting on 28.11.16 allowing all eligible employees to join the Pension Scheme.

9. MERSEYSIDE PENSION FUND:

A copy of the Funding Strategy Consultation and Actuarial Valuation Results had been circulated prior to the meeting. The document indicates that contributions paid by the Parish Council for employees will increase.

10. ANY OTHER BUSINESS:

1. Councillor Collins asked if there had been any requests for donations from local organisations. The Clerk informed the meeting that Rainford in Bloom had asked to be considered. Councillor D Nichols strongly supported this request. The Clerk will speak to Peter Reddington who is the group's treasurer and the amount of any donation will be decided at the Full Council Meeting on Monday 28.11.16.
2. Councillor Long stated that the War Memorial looked stunning and he congratulated all those who had been involved in the project.

There being no other business, the meeting closed at 7.18pm.

Chairman

APPENDIX 1

RAINFORD PARISH COUNCIL - PLANS FOR November 2016				
NUMBER	APPLICANT	DESCRIPTION	SITE ADDRESS	OBJECTIONS
P/2016/0738/FUL	Mrs Louise Lockley 41 St Helens Road Rainford WA11 7QR	Demolition of exisitng dwelling and erection of 1no new dwelling. Changing access from existing south comer to new entrance in north comer of site.	41 St Helens Road Rainford WA11 7QR	
P/2016/0781/FUL	Mr Hunter 3 Fir Tree Close Kings Moss WA11 8RE	Erection of 1no new build dormer bungalow	Plot 6 Fir Tree Close Kings Moss WA11 8RE	
P/2016/0836/FUL	David Pluck Bookmakers 8 Church Road Rainford, WA11 8HE	Partial re-roofing of betting office	8 Church Road Rainford, WA11 8HE	
Chairman				

APPENDIX 2

RAINFORD PARISH COUNCIL				
Income & Expenditure 2016 - 2017				
Month ended 31 October 2016				
Expenditure				
Date	Company	Detail	Total	VAT
05.10.16	Barclays Bank	Bank charges	£ 13.78	
10.10.16	Barclaycard	Merchant services	£ 41.02	£ 5.16
12.10.16	B&Q/J Kenyon	Carpet Adhesive	£ 6.27	£ 1.05
12.10.16	Golden Hygiene	Washroom & Hygiene Services	£ 118.80	£ 19.80
12.10.16	Daily Poppins	Cleaning Services	£ 1,056.30	£ 176.05
13.10.16	Opus Energy	Electricity	£ 237.23	£ 39.54
18.10.16	Edmundson Electricals	Bell 120w 78mm 'C' TH Lamp	£ 19.08	£ 3.18
18.10.16	Edmundson Electricals	Minitube/Megaman bulb	£ 15.41	£ 2.57
18.10.16	Edmundson Electricals	Bell Candle bulb	£ 14.32	£ 2.39
18.10.16	Edmundson Electricals	Flood light/Wiska bulb/Outdoor fixment	£ 27.52	£ 4.59
18.10.16	BDO	External Audit	£ 480.00	£ 80.00
18.10.16	United Utlities	Water charges - Pavilion	£ 24.98	
18.10.16	United Utlities	Water & wastewater charges	£ 310.10	
20.10.16	Greenhope Recycling & Waste Services Ltd	Glass recycling	£ 8.10	£ 1.35
26.10.16	Titan Telecom	Telephone & Broadband	£ 82.57	£ 13.76
21.10.16	St Helens Council	Salaries/NI/Pension/Fees	£ 4,342.80	
21.10.16	Ravenhead Services Ltd	Tablecloths	£ 45.00	£ 7.50
21.10.16	Attivo	Installation of batteries to emergency lighting	£ 99.00	£ 16.50
26.10.16	Scottish Power	Electricity - Pavillion	£ 19.19	£ 0.91
26.10.16	Booker/S Powell	Toilet Rolls	£ 8.70	£ 1.45
28.10.16	St Helens Council	Rates	£ 1,218.00	
31.10.16	PM & B Oliver	Poppy Wreaths	£ 85.00	
Total			£ 8,273.17	£ 375.80
Income				
		Bar Sales	£ 3,260.50	
		Main Hall	£ 764.00	
		Reception Room	£ 110.00	
		Rent	£ 1,693.25	
		Other	£ 860.00	
		Total	£ 6,687.75	
Current Account				
		As at 31.10.16	Bank	
		Balance Brought Forward	£ 1,639.60	
		Total Income	£ 2,158.76	
		Expenses	-£ 8,273.17	
		Transfers in	£ 7,322.28	
		Transfers Out		
		Closing Balance	£ 2,847.47	
		Bank Balances @ 31.10.16		
		Bar	£ 5,864.25	
		Current	£ 2,847.47	
		High Interest	£ 21,412.29	
			£ 30,124.01	
		Debtors @ 31.10.16	£ 7,498.00	
		Bank Balances + Debtors	£ 37,622.01	
Chairman				