

Rainford Parish Council

MINUTES OF A MEETING HELD ON MONDAY 26 SEPTEMBER 2016 COMMENCING AT 7.00pm IN THE COUNCIL CHAMBER AT RAINFORD VILLAGE HALL

Present: **Councillors:** Aspinall, Brown, Collins, Grice, P Jones, L Mussell, R Nichols, D Nichols (Chairman), Wesley

In attendance: Sally Powell Clerk)
Vicky Nelson (Administrative Assistant)

Absent: **None**

474. APOLOGIES: Councillors: G Jones (Holiday), Lee (Family), Long (Family), D Mussell (III), Monk (Business) Reynolds (Family)

475. DECLARATION OF INTEREST:
None.

476. FORMAL ANNOUNCEMENTS FROM THE CHAIRMAN:
The Chairman thanked Councillor Grice for organising the fundraising Cabaret evening held on 23.09.16 and also thanked those Councillors who had attended. Additionally, she wished Councillors Aspinall and Wesley a belated Happy Birthday.

477. TO HEAR AND RESPOND TO ANY QUESTIONS/DEPUTATIONS BY COUNCILLORS OR MEMBERS OF THE PUBLIC:
Councillor Reynolds had been unable to attend the meeting at short notice, but those present discussed the application to build on greenbelt land at North Florida Farm. (This land is not within the Rainford Parish boundary.) Papers were distributed before the meeting (see Appendix 1). Councillor L Mussell informed the meeting that the application is unlikely to go before the planning committee at St Helens Council before January 2017. 100s of objections have been raised to the proposal to build warehousing on the site which borders the East Lancashire Road at Haydock. If built, it will provide much needed warehousing space and jobs along with business rates for the Borough Council. Approval of the application by St Helens Council will have to be ratified by the Secretary of State. Having deliberated the matter, those present perceived some of the positives of the application as well as recognising the concerns of those in closer proximity to the site. However, the Council did not consider it had grounds to object on their behalf.

478. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON MONDAY 25 JULY 2016

i. **471. Borough Council i.** “Councillor L Mussell informed the meeting that she had met with Sgt Chris Hilton regarding the installation of speed bumps on Higher Lane/Church Road near the Star Inn/Crank Hill.” was changed to; “Councillor L Mussell informed the meeting that she had met with Sgt Chris Hilton regarding the installation of speed traps on Higher Lane/Church Road near the Star Inn/Crank Hill.

ii. **471. Borough Council iv.** “Councillor Brown also asked about a mirror being placed at the hazardous bend at Windermere Drive and Bushy Lane. Councillor L Mussell stated that the Borough Council will not put mirrors in place due to cost, but they are looking at the possibility of installing a speed table.” Was changed to; “Councillor Brown also asked about a mirror being placed at the hazardous bend at Windermere Drive and Bushy Lane. Councillor L Mussell stated that the Borough

Council will not put mirrors in place due to their inaccuracy and the liability involved, but they are looking at the possibility of installing a speed table.

RESOLVED: Councillor Grice proposed that with the above amendments, the minutes be agreed as a true and accurate record. This was seconded by Councillor Wesley and carried unanimously.

479. MATTERS ARISING FROM THE MINUTES:

Councillor Brown stated that the agenda for Council meetings should be placed on the noticeboard along with the notice of the meeting. *The Clerk has since checked this and there is no statutory requirement for the agenda to be displayed in advance of the meeting, but a copy must be made available for any member of the public or press attending the meeting. The requirement to display a notice of the time and place of Council meetings three clear days in advance of the meeting in a conspicuous place within the parish is complied with.*

480. ACCOUNTS FOR PAYMENT

Councillor Brown was concerned that the monthly summary of Income and Expenditure was not detailed enough, particularly regarding the staff salaries. She was alarmed by the increase in this figure. Councillor P Jones explained that the figure includes the wages for the Bar Staff and these vary from month to month depending on the number of functions taking place.

RESOLVED: Councillor Aspinall proposed that the Income and Expenditure Figures for July & August 2016 be accepted. This was seconded by Councillor P Jones and carried unanimously. (See Appendix 2)

481. CORRESPONDENCE

The Clerk summarised the following correspondence:

1. Email from GreenAcres thanking the Chairman and the Parish Council for their support and congratulations for being awarded the Green Flag for one of the best green spaces in the country.
2. Letter from Opus energy confirming the terms of the renewal of the contract for the supply of electricity
3. Copy of Countryside Voice from CPRE
4. Copies of emails between Borough Cllrs Allan Jones and Linda Mussell, Steve Walsh at St Helens Council, the Clerk and a resident regarding the storage of Road Maintenance Materials in a small cul de sac off Ormskirk Road. The matter was resolved satisfactorily
5. Email from Sylvia Kerfoot thanking the Parish Council for the flowers received on their Golden Wedding Anniversary
6. Letter from Steve Walker at St Helens Council giving notice of roadworks to be carried out at Mill Lane and the A570
7. Letter from the PWLB stating the next loan repayment of £969.30 will be debited on 26.09.16
8. Letter from the Pensions regulator with the timetable of events to comply with the new pension legislation. Payments into the pension scheme for all those who wish to join must start from 12 November 2016
9. Letter from Tom & Joy Haldon thanking the Parish Council for the flowers received on their Diamond Wedding Anniversary
10. Letter from North West in Bloom informing Rainford in Bloom that it has been nominated for an award following the Judge's visit on 05.07.16
11. Letter from NHS Blood & Transplant confirming the Blood Donor Session to be held in the hall on 06.10.16 and requesting assistance with advertising the session
12. Copy of 'The Clerk' magazine
13. Copy of an email from Cllr G Jones to Cllr D Grice regarding Rainford Brook

Councillor L Mussell informed the meeting that there are funds available and the bridge will be raised. No time frame for the works to be carried out was available.

14. Leaflet detailing Merseyside Senior Road Safety Event
15. Card from Pam & Frank Marshall thanking the Clerk's office for all the help given with their research into Albert Whalley MM & Bar, a Rainford Veteran, enclosing a donation to the War Memorial Fund
16. Letter from the Valuation Office stating that the way some business properties are valued has changed following a Supreme Court decision. Different parts of a building occupied by the same company will now be valued separately.
Councillor Aspinall requested a copy of this letter
17. Letter from B&M Waste management & Recycling Services informing the Council of a £0.95 increase in charges from 01.10.16
18. Copy of emails between Borough Cllr Allan Jones and a resident regarding travellers who had set up a camp on Mill Lane. The situation has been resolved
19. Notice of the AGM of the SLCC
20. Copy of 'Clerks and Council direct'
21. Copy of CPRE leaflet 'Fieldwork'
22. Details of the proposed works to be carried out at the junction of Windle Island and the A580
23. Copies of photographs taken by a resident of cars parked illegally in the Village Centre
Subsequent to a discussion, the Clerk was asked to send a letter to St Helens Council regarding this issue raising the following points:
 - i. *Cars are parked illegally on a daily basis and residents regularly complain about this*
 - ii. *There are currently no signs showing how long cars can be parked in the designated bays*
 - iii. *Some cars are parked all day Monday - Friday*
 - iv. *The lorries delivering to the Co-op are churning up the road surface – Is it fit for purpose*
24. Letter and accompanying documents from Clarke telecom regarding the proposed Base Station Installation on Rainford Industrial Estate
Following a discussion, it was agreed that the installation was needed to provide a better mobile phone signal in the locality and that the Rainford Industrial Estate was the most appropriate site. However, given the height of the installation, the Clerk was requested to write to Clarke Telecom to request the stealth option which will disguise the mast.
25. Email from Wendy Hill regarding the application to build on Greenbelt Land at North Florida Farm
26. Notification from Balfour Beatty of works at the A580/A570 junction
27. Letter from a resident regarding the Art Exhibition
28. Letter from another resident regarding the Art Exhibition
29. Letter from Betty Lowe MBE regarding the Art Exhibition
A debate took place regarding the lack of support for the recent Art Exhibition and what the future of the event should be. Some Councillors were of the opinion that the event had run its course and others that poor organisation was the cause of the small number of exhibits and visitors. The Chairman stated that the Clerk and the Administration Assistant had ensured wide coverage and notice of the event, but there was an apparent apathy on the part of those who could have entered. It was agreed that the Rainford Show committee should be approached again regarding the possibility of combining the Art Exhibition with the Photographic exhibition

that currently forms part of the Rainford Show. Concern had been expressed about overcrowding in the Reception Room where the photographs were displayed at this year's show.

30. Letter from the Mayor of St Helens inviting the Chairman to a service to commemorate Remembrance on 13.11.16

As it is anticipated that the new Village War Memorial will be in place by Remembrance Day, it was felt that all Rainford Parish Councillors should have the opportunity of attending the inaugural service. Therefore, a former Councillor will be asked to lay a wreath at the St Helens service on behalf of Rainford Parish Council.

31. Email from Cllr Long regarding the 'tent' advertising by the Co-op around the bollards outside the shop. He would like the Council to make an official complaint regarding this as the Co-op should have planning permission for them

Councillor L Mussell informed the meeting that the planning enforcement officers would be removing the advertising placed over the bollards. The hoarding will also be removed. The Clerk was asked to send a complaint on behalf of the Council.

32. Leaflet from Barclaycard re new products

33. Letter and associated documents from BDO stating that the external audit has been satisfactorily completed.

RESOLVED: That the Correspondence be accepted

482. COMMITTEE & COUNCILLOR REPORTS

- **Audit** – No meeting had taken place since the last Full Council Meeting.
- **Community Development (including Rainford in Bloom) (See Appendix 3 for minutes)**
Councillor Lee had been unable to attend the meeting, so the Chairman reported:
 - i. The plans for the War Memorial are active and on-going
 - ii. Rainford in Bloom have been nominated for more than one award
- **Finance, Planning & Administration (See Appendix 4 for the minutes)**
PLANNING - 3 sets of plans were considered. No objections were raised
Councillor L Mussell informed the meeting that the application to build an outdoor classroom at Corpus Christi had been withdrawn following objections by residents

RESOLVED: Councillor Aspinall proposed that the plans be agreed on bloc. Councillor P Jones seconded the motion which was carried unanimously.

FINANCE – Councillor P Jones highlighted items from the Income & Expenditure report and the FPA minutes from the meeting held on 23.09.16. The following issues were discussed:

- i. Councillor Brown stated that the wages for Bar Staff, NI, pensions and salaries should be separated on the monthly summary. The Chairman stated that the figures are available, but it was not necessary to have any greater detail on a monthly basis as it was an overview rather than a detailed analysis.
- ii. The cost of hiring the Village Hall for a Wedding Reception. The Clerk had produced a document showing the cost of hiring comparable venues, all of which are significantly more expensive. It was agreed that the cost should be increased with immediate effect for all new bookings and be reviewed again at the end of the financial year.

RESOLVED: Councillor P Jones proposed that the cost of hiring Rainford Village Hall for a Wedding Reception is increased to £350.00 with immediate effect for all new bookings. The proposal was seconded by Councillor Wesley and carried unanimously.

Councillor P Jones informed the meeting that the external audit on the Annual return had been completed by BDO. 2 minor issues had been raised: one was a rounding issue and the other a timing issue.

RESOLVED: Councillor P Jones proposed that Annual return and certificate produced by BDO be accepted. Councillor D Nichols seconded the motion which was carried unanimously.

➤ **Health & Safety**

No meeting had taken place since the last Full Council Meeting.

➤ **Borough Council**

Councillor L Mussell reported the following:

- i. The Police & Crime Commissioner, Jane Kennedy has stated that she wishes there to be a greater emphasis on policing rather than police buildings. The possibility of PCSOs being allowed to drive police vehicles is also being looked into. New initiatives will be promoted by leaflets.
- ii. The length of time the works on Pasture Lane are taking continues to be an issue. Conor McGinn MP has also become involved with this matter.
- iii. The cost of placing Christmas lights on the new trees in the Village Centre and on the lampposts has been requested. The Christmas lights will be switched on in time for the Village Christmas Fayre. Additionally, a new Christmas Tree for the centre of the Village has been ordered.
- iv. St Helens Council is expanding its 'Dementia Friends' scheme following a very successful pilot study. A lot of work is currently being undertaken in the borough with those who have mental health issues.
- v. Rainford has dropped to 4th place in the recycling league table. The possibility of introducing a different size bin is being looked into and a review of the pilot scheme undertaken at Rainford Junction is underway. The last green bin collection will take place in November. Collections will resume in March 2017.
- vi. A quote for the cost for a new noticeboard was £2000. This amount could not be paid out of the CIF.

Councillor L Mussell asked if the Parish Council would be prepared to pay for more bins for dog waste. A short discussion concluded with all Councillors agreeing that the Parish Council would not fund any more of these. 40 bins have been provided across the parish by the Borough Councillors and Parish Council in recent years.

483. ANY OTHER BUSINESS

1. Councillor Collins requested clarification of the date of the next full Council meeting. The Chairman informed the meeting that the 'Diary Date' was correct as she had informed all Councillors when she took office in May that the October Meeting would be brought forward.
2. Councillor Wesley asked which date was correct for the Lancashire Evening as it was advertised in the Parish Church newsletter as being on 25.11.16. The Chairman confirmed that the correct date is Friday 25.11.16.
3. Councillor D Nichols informed the meeting that she had met with Wendy Downey who was championing 'Paint Rainford Pink' for Prevent Breast Cancer Ltd. From 18 – 23 October 2017 businesses and individuals will be encouraged to use pink to raise awareness for breast cancer prevention research for men and women. It was agreed that the Parish Council will join in with the event where possible.
4. Councillor Grice asked if it would be possible to remove the razor wire from the Village Hall. The clerk will look into the possibility of having it dropped down behind the parapet wall.
5. Councillor Grice felt that the floor in the Main Hall needed polishing.
6. Councillor Grice asked who had authorised the chicane on Cross Pit Lane. Councillor L Mussell informed the meeting that it had been put in place by the Borough Council and its purpose was to slow traffic and prevent children being knocked over by cars. Several favourable emails and comments had been received since it had been put in place.
7. Councillor Grice asked the Borough Councillors to support the idea of installing a zebra crossing on Church Road to link the Church and the Parish Hall. Councillor L Mussell stated that it was unlikely that such an application would be successful.

484. DIARY DATES

27.09.16	6.30pm – 7.30pm	CDC Meeting
01.10.16	11am – 11.30am	Borough Councillors' surgery
05.10.16	6.30pm	FPA Committee Meeting
06.10.16		Blood Donor Session
09.10.16	2.30pm – 4.30pm	Afternoon Tea – Chairman's fundraiser
10.10.16	7pm	Full Council Meeting
14.10.16	5.45pm – 6.15pm	MP's surgery
05.11.16	Noon	Sponsored Walk – Chairman's Fundraiser. Meet at the Village Hall
06.11.16	Noon	Consecration of the Village War Memorial
18.11.16	6.30pm	Community Cinema
23.11.16	6.30pm	FPA Committee Meeting
25.11.16	7pm	Lancashire Evening – Chairman's Fundraiser
27.11.16	Noon	Lancashire Day Declaration
28.11.16	7pm	Full Council Meeting
03.12.16	11am – 3pm	Village Christmas Fayre
09.12.16	5.45pm – 6.15pm	MP's Surgery
14.12.16	6.30pm	FPA Committee Meeting
16.12.16	7.30pm	Christmas Party
19.12.16	7pm	Full Council Meeting followed by Festive Refreshments

There being no other business, the meeting closed at 8.50pm

Chairman

APPENDIX 1

Florida Farm Planning Application to build on Green Belt Land

This is short extract from the documents lodged in relation to this application All documents can be viewed on the Planning section of the St Helens Council website using the reference:

P/2016/0608

Planning » Application Summary

P/2016/0608/HYBR | Hybrid Planning Application for the following development: (i) Full planning permission for the provision of a new access to the A580 East Lancashire Road, internal site access roads, regrading works and the formation of development platforms and strategic boundary landscaping (including bund details). (ii) Outline planning permission (with all matters other than access reserved for approval), for the erection of 2no. commercial/industrial buildings providing up to 135,000 square metres. of employment floorspace (B2/B8 uses with up to 10,000 square metres of office accomodation); and the provision of associated infrastructure (including roads, parking, footpaths, internal landscaping, noise mitigation measures and Sustainable Urban Drainage Sytems). | Land At Florida Farm North Slag Lane Haydock St Helens Council

Reference	P/2016/0608/HYBR
Alternative Reference	PP-05324103
Application Received	Mon 18 Jul 2016
Application Validated	Tue 09 Aug 2016
Address	Land At Florida Farm North Slag Lane Haydock St Helens Council Hybrid Planning Application for the following development: (i) Full planning permission for the provision of a new access to the A580 East Lancashire Road, internal site access roads, regrading works and the formation of development platforms and strategic boundary landscaping (including bund details).
Proposal	(ii) Outline planning permission (with all matters other than access reserved for approval), for the erection of 2no. commercial/industrial buildings providing up to 135,000 square metres. of employment floorspace (B2/B8 uses with up to 10,000 square metres of office accomodation); and the provision of associated infrastructure (including roads, parking, footpaths, internal landscaping, noise mitigation measures and Sustainable Urban Drainage Sytems).
Status	Awaiting decision
Appeal Status	Unknown
Appeal Decision	Not Available

There are [903 documents](#) associated with this application.

There are 0 cases associated with this application.

There are [2 properties](#) associated with this application.

Planning Application Review SuDS Assessment

TO BE USED TO ASSESS AND APPROVE SuDS APPLICATIONS

Planning authority: St. Helens Council Application number: P/2016/0608/HYBRID Associated name: Florida Farm, Slag Lane, Haydock Date received: 18/08/2016 Date review submitted: 25/08/2016

Outline planning application (For construction of 2 commercial/industrial units and associated infrastructure including SuDS)

Full planning application (For provision of access roads and regrading works) ☐ Sufficient information has been provided for this stage of application to review SuDS proposals ☐ Drainage strategy and design of SuDS is suitable for this stage of application ☐ Summary This SuDS review relates to the outline planning application for construction of 2 commercial/industrial units and associated infrastructure including SuDS. The drainage strategy proposes to control surface water discharge by restricting allowable runoff to the mean annual runoff rate (Qbar). Attenuation volumes will be retained in five attenuation ponds located around the site. Sufficient information has been provided for the outline planning application. Including an additional 50% allowance for development runoff. Whilst surface water from the development has been appraised. off-site impacts and flow routes may require further consideration to ensure that surface water conveyance through the site is managed and maintained to current rates. Proposals to intercept and attenuate within the proposed site drainage may reduce the available storage on site. Offsite runoff, flowing through the site will need to be managed and owing to known flooding in the area the Council may want to investigate any additional attenuation requirements to help alleviate the ongoing flooding issues Owing to flood history downstream, it is recommended that both the LLFA and EA approve permissible discharge rates and the detailed drainage design prior to granting full planning permission. Conclusions/Observations

P 2016 0608 HYBRID - SuDS Assessment II

☐ No intrusive investigations or groundwater monitoring have been undertaken to date. Ground Conditions Desk Study Report recommends that further site investigation is required. ☐ FRA&DS states that it is unlikely that infiltration is viable. This is subject to further infiltration testing and GW monitoring at detailed design. ☐ Parts of the site are at high risk of surface water flooding. Drainage systems are proposed to direct rainfall into highway drainage, however no details are given to show that surface water flood risk to the site can be mitigated. ☐ Historical flooding downstream at West End Road, Blackbrook. Agreement to discharge into Clipsley Brook (EA Main River) is sensitive. Detailed drainage design should be approved by EA/LLFA before planning permission is given. Subsequent Reporting The following sections of the report summarise the suitability of the supplied information in order to recommend either further investigation or approval of the SuDS proposals. This review is based on data available on the planning public access section of the St Helens Council website on 25/08/2016.

100s of objections

APPENDIX 2

RAINFORD PARISH COUNCIL				
Income & Expenditure 2016 - 2017				
Month ended 31 July 2016				
Expenditure				
Date	Company	Detail	Total	VAT
04.07.16	Barclays Bank	Bank charges	£ 16.03	
07.07.16	Wendy's Flowers	Anniversary Flowers	£ 48.00	£ 8.00
07.07.16	United Utilities	Water & Waste water bill Pavilion	£ 12.86	
07.07.16	United Utilities	Water & Waste water bill	£ 357.20	
07.07.16	Olivia Powell	Civic Sunday	£ 23.38	
10.07.16	Barclaycard	Merchant services	£ 41.08	£ 5.16
13.07.16	Opus Energy	Electricity	£ 179.76	£ 29.96
15.07.16	B & M Waste Services	Waste Removal	£ 54.00	£ 9.00
20.07.16	Greenhope Recycling & Waste Services Ltd	Glass recycling	£ 13.50	£ 2.25
07.07.16	Kieras Occasions	Bunting	£ 25.00	
15.07.16	Harlow Hire Ltd	Dehumidifier	£ 206.40	£ 34.40
25.07.16	Titan Telecom	Telephone & Broadband	£ 84.77	£ 14.13
15.07.16	Cleanse Cleaning Solutions Ltd	Cleaning	£ 231.00	
20.07.16	B & M Waste Services	Waste Removal	£ 36.00	£ 6.00
20.07.16	Bookers	Cleaning Materials	£ 60.13	£ 10.02
20.07.16	St Helens Council	Salaries/NI/Pension/Fees	£ 4,526.23	
21.07.16	Golden Hygiene	Washroom & Hygiene Services	£ 118.80	£ 19.80
27.07.16	Edmundson Electrical	Lightbulbs/Spotlights	£ 84.48	£ 14.08
27.07.16	beckyonline13	Chair Sashes	£ 8.49	
28.07.16	St Helens Council	Rates	£ 1,218.00	
Total			£ 7,345.11	£ 152.80
Income				
		Bar Sales	£ 1,985.40	
		Main Hall	£ 1,652.00	
		Reception Room	£ 210.00	
		Rent	£ 1,693.25	
		Other		
		Total	£ 5,540.65	
Current Account				
			Jul-16	Bank
		Balance Brought Forward	£ 4,009.77	
		Total Income	£ 4,225.46	
		Expenses	-£ 7,345.11	
		Transfers in	£ 5,000.00	
		Transfers Out		
		Closing Balance	£ 5,890.12	
		Bank Balances @ 31.07.16		
		Bar	£ 2,197.72	
		Current	£ 5,890.12	
		High Interest	£ 41,408.16	
			£ 49,496.00	
		Debtors @ 31.07.16	£ 6,719.50	
		Bank Balances + Debtors	£ 56,215.50	

RAINFORD PARISH COUNCIL				
Income & Expenditure 2016 - 2017				
Month ended 31 August 2016				
Expenditure				
Date	Company	Detail	Total	VAT
01.08.16	Christopher Birch	Redecoration of Main Hall and Bar Area	£ 9,600.00	
01.08.16	Scottish Power	Electricity - Pavillion	£ 20.13	£ 0.96
02.08.16	Timpsons	Keys	£ 21.00	£ 3.50
02.08.16	Timpsons	Padlocks & Keys	£ 31.95	£ 5.32
02.08.16	Homebase	Paint	£ 6.36	£ 1.06
02.08.16	Booker	Toilet Roll	£ 11.99	£ 2.00
02.08.16	Edmundson Electricals	Light Bulbs	£ 178.80	£ 29.80
02.08.16	Post Office	Packaging	£ 7.57	£ 1.26
13.08.16	Opus Energy	Electricity	£ 243.85	£ 40.64
04.08.16	Barclays Bank	Bank charges	£ 24.89	
03.08.16	Rainford Band	Playing at Civic Service	£ 250.00	
	Transfer to Bar A/C	Invoices for Drinks packages	£ 2,004.10	
09.08.16	B & M Waste Services	Waste Removal	£ 36.00	£ 6.00
09.08.16	Tesco	Mop	£ 4.60	£ 0.77
09.08.16	Dr Jones	5 Highchairs	£ 40.00	
10.08.16	Barclaycard	Merchant services	£ 41.48	
19.08.16	Greenhope Recycling & Waste Services Ltd	Glass recycling	£ 5.40	£ 0.90
22.08.16	Campaign to Protect Rural England	Annual Subscription	£ 36.00	
11.08.16	Kingsley Curtaincare	Cleaning and Treating of Main Hall Curtains	£ 620.00	
24.08.16	British Gas	Gas Bill	£ 622.35	£ 29.63
15.08.16	Edmundson Electricals	FlyKiller Tube	£ 9.14	£ 1.52
15.08.16	Anthony Bamber	Community Cinemas	£ 100.00	
24.08.16	Titan Telecom	Telephone & Broadband	£ 84.36	£ 14.06
22.08.16	GP Blackie	Cleaning Services	£ 75.00	
22.08.16	St Helens Council	Salaries/NI/Pension/Fees	£ 4,576.10	
03.08.16	ICO	Annual Payment	£ 35.00	
26.08.16	Kieras Occasions	DIY Chair cover with double sash	£ 192.00	
26.08.16	Bibby's Financial Services	Cleanse Cleaning solutions	£ 211.64	
28.08.16	St Helens Council	Rates	£ 1,218.00	
09.08.16	S Powell	Cash for Art Exhibition	£ 40.00	
Total			£ 20,347.71	£ 137.42
	Income			
		Bar Sales	£ 3,850.95	
		Main Hall	£ 858.50	
		Reception Room	£ 1,072.00	
		Rent	£ 1,693.25	
		Other	£ 274.50	
		Total	£ 7,749.20	
	Current Account			
			Aug-16	Bank
		Balance Brought Forward	£ 5,890.12	
		Total Income	£ 5,619.28	
		Expenses	-£ 18,343.61	
		Transfers in	£ 13,580.66	
		Transfers Out	-£ 2,004.10	
		Closing Balance	£ 4,742.35	
		Bank Balances @ 31.08.16		
		Bar	£ 6,148.03	
		Current	£ 4,742.35	
		High Interest	£ 28,408.16	
			£ 39,298.54	
		Debtors @ 31.08.16	£ 7,907.50	
		Bank Balances + Debtors	£ 47,206.04	
Chairman				

APPENDIX 3
Minutes of a Meeting of the Community Development Committee of Rainford Parish Council
Held on Wednesday 24 August 2016
In Rainford Parish Council Chamber
Between 7 and 8.15pm (times approximate)

Present:

**Councillors: Brown (IB), Grice (DG), G Jones (GJ),
D Nichols (DN), Lee (ML) (Chairman), Wesley (DW)**
Other members: Alice Bradley (AB)

**Apologies from Councilors Reynolds & D Mussell and other member Mike Olley
(no reasons given)**

(As the Clerk & Assistant Clerk were not present, minutes prepared by DN)

	Action
<p>1. Opening remarks and minutes of previous meeting ML apologised for change in date of meeting. The minutes of the meeting of 13 July 2016 were approved (proposed DW, agreed nem con). All matters arising already on this evening's agenda.</p>	
<p>2. War memorial</p> <p>Three quotes received (G Grice t/a Lancashire Top Soil; R Grice t/a Top Notch and T Locke t/a Four Seasons) were reviewed in detail.</p> <p>(There is also a quote from Bridge Farm for £3,500 which is not itemised but given the lack of information and enthusiasm the discussion was only over the three above).</p> <p>After much deliberation and debate (from which DG was excluded having declared an interest, R Grice and G Grice being relatives of his), the decision was made to accept the quote from G Grice t/a Lancashire Top Soil, with slight modification to exclude trees, box hedge and lavender plants etc., which we will source ourselves with input from peter Reddington. Consider "Autumn Glaze" per AB, and perhaps look at Mersey Forest (funding)?</p> <p>The price for the work is fixed at £4,000 (no VAT).</p> <p>Clerk to write to all three thanking them and advising of the outcome. DN to arrange.</p> <p>DG to arrange for work to be carried out in accordance with our time frame (expected to take c 1 week and commence mid/late September.</p>	<p>AB</p> <p>DN</p> <p>DG</p>
<p>3. A Rainford in Bloom We have received notification of our nomination for an award and a number from the team will be going to the Awards lunch at the end of October. Rainford in Bloom needs to arrange for its own bank account and any monies remaining in the Chairman's Charity account to be transferred.</p>	DN

<p>4. Newsletter To be completed at next meeting</p>	<p>DN</p>
<p>5. Any other business</p> <ul style="list-style-type: none"> • Preparations for the Rainford Christmas Fayre are progressing well (per DW/DN/DG). RCF Committee is completely independent (of Rainford Parish Council and the Rainford Hub). • Invitations have been received for Rainford parish Councillors to attend the Rainford HUB AGM on Tuesday 13 September 2016. Attendance confirmed for DN (as HUB member and RPC Chairman); DG; ML; DW and Rupert Nichols. 	
<p>End of Meeting Minutes (next meeting: Tuesday 27 September 2016 (originally 20th)</p>	

Approved by Chairman: Councillor Melanie Lee On

APPENDIX 4

MINUTES OF A MEETING OF THE FINANCE, PLANNING AND ADMINISTRATION COMMITTEE
OF RAINFORD PARISH COUNCIL HELD ON
WEDNESDAY 21 SEPTEMBER 2016 at 6.30pm IN THE COUNCIL CHAMBER AT RAINFORD VILLAGE HALL

PRESENT: Councillors: K Aspinall, J Collins, P Jones (Chairman), J Long

IN ATTENDANCE: Sally Powell – Clerk

ABSENT: None

1. APOLOGIES: Councillors: L Mussell (Caring for Sick relative), D Nichols (Attending a funeral)

2. PLANS:

- 2 sets of plans (see appendix 1 for details) were considered. No objections were raised.
- A document received from Clarke Telecom was considered regarding its proposed base station installation on land that is part of the Rainford Industrial Estate. The proposals relate to the installation of a new 22.5m monopole supporting 3no antenna on a headframe and 2no 600mm transmission link dishes. Following a discussion, it was agreed that the FPA committee did not have any objections to the installation in principle, as there is clearly a need in the area to provide new 2G/3G/4G coverage. However, given the proposed height of the monopole, the stealth option should be invoked to disguise it and more detailed plans would be looked at in due course. This will be discussed further at the full council meeting on 26.09.16.
- The application to build extensively on Green Belt Land at North Florida Farm was discussed briefly. Although this land is not within the Rainford Parish boundary, there may be precedent implications for the future. This issue is a separate agenda item for the full Council meeting on 26.09.16

3. INCOME & EXPENDITURE:

The following queries were raised and explained by the Clerk:

- i. Why did the figure for salaries etc. vary each month – The cost of the bar wages is included in this figure, and this is dependent on the number of functions in the month. A transfer is made from the Bar Account to the Current Account each month so that the staff costs for the bar are met from the Bar Account*
- ii. Why had new keys and padlocks been purchased – Difficulties had been experienced by key holder, so new keys had been cut after it was established that the problem was with the keys and not the lock. A new padlock was needed to replace a broken one used for the back gates*
- iii. Should there be concern over the overall amount in the accounts for the time of year – Payment for the redecoration of the hall and bar area had been made in August. August and September are fallow months for bookings as several of the regular classes do not run during the Summer Holidays and in September the Main Hall had been used for community events (Rainford Show, Heritage Day and the Art Exhibition) none of which generate revenue as the hall is used free of charge and the bar is not opened.*

Councillor Collins suggested that the hiring charges for classes should be increased, but it was not felt that this would be appropriate at this time.

4. WEDDINGS AT THE HALL

The Clerk had prepared a paper distributed with the agenda (see appendix 2), suggesting that the fee for hiring the hall for a Wedding Reception should be increased to £500.00 for new bookings. The Clerk expounded that it had been difficult to find comparable halls as all of those

looked at were modern in design. Initial views were that any increase should be incremental, but an initial increase from £250.00 to £350.00 could be made for all new bookings with immediate effect and the fee reviewed again in 12 months. Also, consideration would be given to including a separate fee for cleaning in the cost. It was agreed that this issue would be discussed further at the full Council meeting on 26.09.16.

5. CLEANING CONTRACT

The Clerk reported that the new cleaning contract with Daily Poppins had now been in place for approximately 4 weeks. There had been a few minor teething issues, but the new cleaners were now used to the hall and are doing a noticeably better job than the previous contractors.

6. OFFICE UPDATE

The Clerk reported that representatives of Merseyside Police had visited the Village Hall on a number of occasions regarding space for a Police Office in the Village Hall. If this initiative goes ahead, it would be necessary to place a screen displaying information in the entrance hall and an emergency telephone on the outside of the building, which may require planning permission.

7. ANY OTHER BUSINESS

1. Windle Island Update – The Clerk read out a briefing paper issued by Balfour Beatty regarding the current roadworks at Windle Island (see appendix 3).
2. Councillor Long asked if there was any up-to-date information regarding the works on Pasture Lane. The Clerk confirmed that there had not been any recent communications. The Chairman suggested that the Borough Councillors are asked about this at the full Council meeting on 26.09.16.
3. Councillor Long asked if the Co-op needed planning permission to put advertising material over the bollards outside the shop. The Clerk was requested to find out.
4. Councillor Long asked if the advertising hoarding should still be outside the Co-op as well as it had been understood that this would be removed as part of the Village Centre Improvement Scheme. The Clerk was asked to clarify this.
5. Councillor Aspinall requested that the caretakers cut the branches back that are overgrowing on the steps up to the hall.
6. Councillor Collins asked if any work had been done to the tree overhanging the vehicle entrance to the Village Hall. The Clerk informed the meeting that no work had been undertaken as the tree was located on the neighbouring property.

There being no other business, the meeting closed at 7.05pm.

Chairman

APPENDIX 1

RAINFORD PARISH COUNCIL - PLANS FOR August 2016				
NUMBER	APPLICANT	DESCRIPTION	SITE ADDRESS	OBJECTIONS
P/2016/0590/FUL	Mrs Birchall Corpus Christi Catholic Primary Old Lane, Rainford	Erection of a timber outdoor classroom within school grounds.	Corpus Christi Catholic Primary Old Lane, Rainford	

RAINFORD PARISH COUNCIL - PLANS FOR September 2016				
NUMBER	APPLICANT	DESCRIPTION	SITE ADDRESS	OBJECTIONS
P/2016/0648/FUL	Mr Brian Foster 7 Church Road, Rainford WA11 8HE	Erection of secure store within existing service yard including minor civil works.	7 Church Road, Rainford WA11 8HE	
P/2016/0683/COT	112 Church Road Rainford	Works to trees in a conservation area for crown lifting and crown reduction to 1no sycamore.	112 Church Road Rainford	

APPENDIX 2

WEDDINGS AT RAINFORD VILLAGE HALL

The following is an extract from a website for a hall venue similar to Rainford Village Hall. Several comparable venues have been looked at to ascertain whether the current pricing policy for holding a Wedding Reception at Rainford Village Hall is appropriate.

Our current costs are £250 to midnight or £350 to 1am. The use of the Reception Room is an additional £50. The fee includes the setting up of tables and chairs, access on the day for caterers, DJ etc. and access the day before to dress the hall. Additionally, bar staff will serve drinks on arrival and for toasts and move tables and chairs as required. Hirers are required to ensure that the kitchen is left clean and tidy, but not the hall.

CHIPPING & DISTRICT MEMORIAL HALL
Registered Charity No. 521070

At the Heart of Village Life

Chipping & District Memorial Hall, Garstang Road, Chipping, Preston, PR3 2QH Tel: 01995 61835 email chippingvillagehall@hotmail.co.uk

THE place to hold your wedding reception

If you are looking for a venue for a wedding reception venue in a beautiful setting and at an amazing price, then Chipping Village Hall is the place to book!

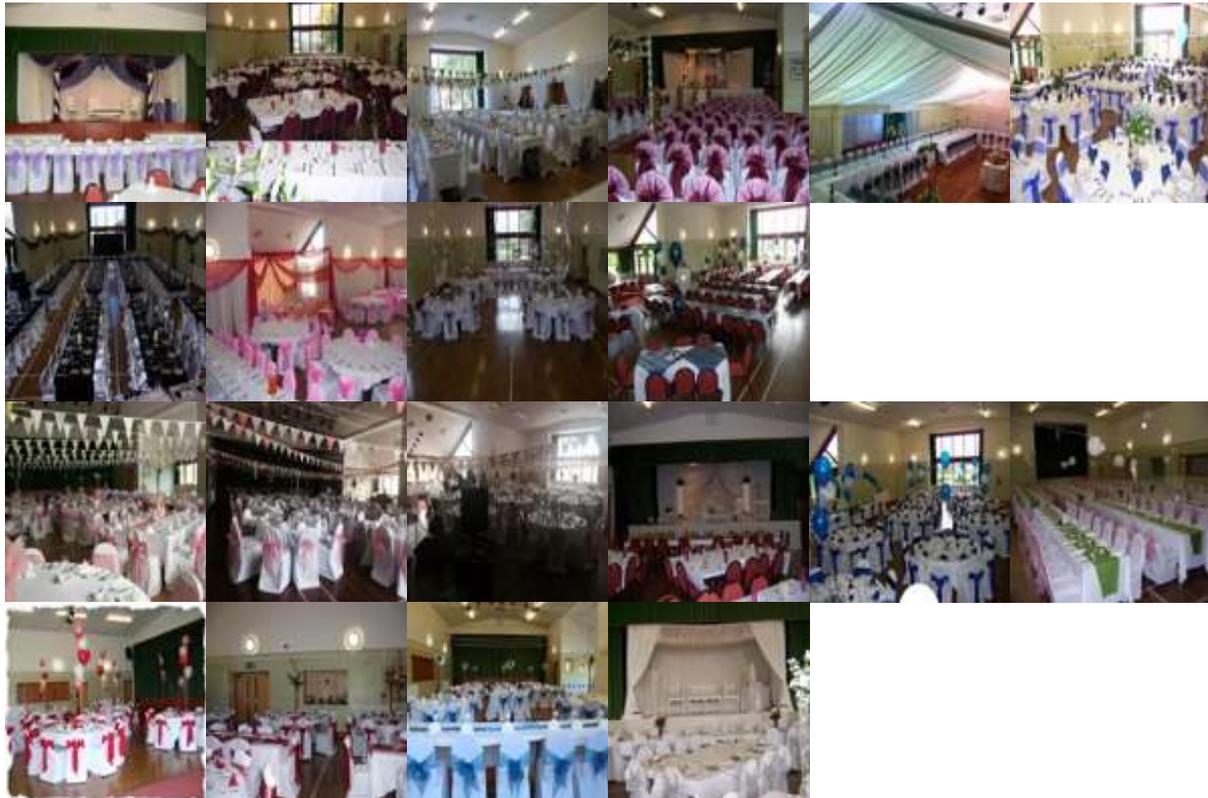
Organising the perfect wedding requires a great deal of planning and preparation. At Chipping Village Hall we appreciate the work involved in arranging your big day and our experienced team always strives to assist you both on the day and in making your preparations. We offer a flexible venue and a range of optional services meaning that whatever your budget your wedding can be as simple or as lavish as you wish.

The hall can be furnished with our own attractive banqueting chairs and rectangular or round tables to suit your needs. Candelabras and vases can be supplied to decorate tables at no extra cost and table linen can be provided at extremely competitive rates if required. You are under no obligation to use our furnishings or services; if you want additional decorations or furniture we can put you in touch with a range of suppliers or you can supply your own.

The Village Hall premises are fully licensed and we offer a bar service. We can also supply aperitifs on arrival and wine and champagne with your meal at very competitive rates. Alternatively clients are free to supply their own drinks for guests by prior arrangement. (Charges apply)

A successful wedding reception requires more than just a good venue. Finding the right suppliers for other services is equally important, you need to be able to trust them to deliver a quality service on time. We work with a range of wedding suppliers able to provide everything from table decorations to DJs and perhaps most importantly of all quality food. If you are seeking a friendly, great value venue in Lancashire please give us a call. We will be happy to meet to discuss your ideas and make sure that you get the wedding you want at an exceptional price.

Reception Accessories



Room and facilities hire 2016

SERVICE	CHARGES (FROM)	NOTES
Wedding with bar (2 Days)	£470	
Wedding with bar (1 Day)	£370	
Wedding with bar (Night Party Only)	£220	
Wedding with bar (Night Party Only) Locals	£145	
Wedding Tables etc Set up	£50	

Wedding NO bar No Alcohol (1 day)	£400	Needs staff member to be present throughout the event
Wedding NO bar No Alcohol (2 day)	£600	Needs staff member to be present throughout the event
Wedding no bar but bringing Alcohol	£700	Needs staff member to be present throughout the event
Corkage	£3 per bottle	Restriction is: welcome drinks, toast drink
Cleaning Fee	£70.00	
Bouncy Castle	£25.00	
Main Hall Hire	£20.00	Per Hour

Other comparable venues are all more expensive than Rainford Village Hall or make additional charges (such as for cleaning and setting up) that are currently included in our basic hire charge.

We make an additional charge for the use of the reception room as we use this space to store chairs etc. that are not being used.

Having researched other venues available in the area, it may be worth considering increasing the charge for weddings (particularly now that the hall has been decorated).

An example for possible consideration:

£500 including:

- access from 10am the day before
- access on the day to suit for caterers etc.
- setting up of tables
- moving furniture as required
- bar staff services

SP

15.09.16

APPENDIX 3

A580/A570 - WINDLE ISLAND JUNCTION IMPROVEMENTS

SITE INVESTIGATION WORKS

On Monday 19th September Balfour Beatty working on behalf of St Helens Borough Council, will be commencing Site Investigation works as part of the proposed A580/A570 Windle Island Junction Improvements scheme.

It is expected that the essential Investigation works will last for a period of up to 8 weeks.

Works will include:

- Survey to locate all existing services in the junction
- Trial holes to confirm location of all services
- Full survey of the existing drainage network
- Core holes to determine carriageway construction

To enable us to complete the works safely, a series of traffic management measures will be installed on the A580 and A570 on a daily basis during off peak traffic running hours.

This traffic management will only be in place during the working day and will be single lane closures only. All routes will remain open and accessible throughout the duration of these works.

We apologise for any inconvenience the works may cause.

Should you have any queries or require any further information please contact the undersigned:

Ronan McBride

Project Manager

Balfour Beatty CSUK

Email: ronan.mcbride@balfourbeatty.com

Mobile: 07554334585