

Rainford Parish Council

MINUTES OF A MEETING HELD ON MONDAY 25 JANUARY 2016 COMMENCING AT 7.00pm IN THE COUNCIL CHAMBER AT RAINFORD VILLAGE HALL

Present: **Councillors:** Aspinall, Brown, Collins, Grice, G Jones, P Jones, Lee, Long,
D Mussell, L Mussell, D Nichols, Reynolds (Chairman), Wesley

In attendance: Sally Powell (Clerk)
Victoria Nelson (Administration Assistant)
2 Residents

Absent: **Councillor Monk**

386. APOLOGIES: Councillor R Nichols (at another meeting, but hoping to attend part of the
Council Meeting)

387. DECLARATION OF INTEREST:
None.

388. FORMAL ANNOUNCEMENTS FROM THE CHAIRMAN:
The Chairman asked the 2 residents present if they wished to address the Council. The
residents declined.

**389. TO HEAR AND RESPOND TO ANY QUESTIONS/DEPUTATIONS BY COUNCILLORS OR
MEMBERS OF THE PUBLIC:**
None.

**390. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON
WEDNESDAY 16 DECEMBER 2015**

RESOLVED: That the minutes be agreed as a true and accurate record.

391. MATTERS ARISING FROM THE MINUTES:

385. Councillor Reynolds thanked all those who had attended the Burns Night Fundraiser for
Rainford in Bloom.

392. ACCOUNTS FOR PAYMENT

RESOLVED: Councillor P Jones proposed that the Income and Expenditure Figures be accepted.
This was seconded by Councillor R Reynolds and carried unanimously.
(See Appendix 1)

393. SETTING OF THE PRECEPT FOR 2016/17

Councillor P Jones informed the meeting that a lengthy discussion regarding the precept had
been had at the FPA meeting on 20.01.16 and the recommendation was that it should be kept
at the same level as for the current financial year. The Council Tax Base for Band D
equivalent properties has been set at 2852 – an increase of 34 on the current financial
year

Precept for 2015/16 = £25.00 (2818 Band D equivalent)

Precept for 2016/17 = £25.00 x 2852 = £71300.00

RESOLVED: Councillor Reynolds proposed that the precept be maintained at £25.00 for Band D
equivalent properties for 2016/17. Councillor P Jones seconded the motion which was
carried unanimously.

394. FLOODING IN THE VILLAGE IN DECEMBER 2015

Councillor Reynolds gave a brief report on the areas of the Village that had been affected. Funding will be required to raise the bridge over the brook where it borders Beech Gardens and this is expected to cost in excess of £100,000.

Councillor R Nichols joined the meeting at 7.06pm

A lengthy discussion took place and the following points were raised:

- Councillor Collins suggested that the brook needed dredging.
- There are also issues regarding flooding in Springfield, near the Railway Line.
- Councillor Grice asked if compensation would be available to victims. Councillor L Mussell informed the meeting that St Helens Council would be looking into this.
- A septic tank overflowed in Pasture Lane causing damage to a wall and the pathway.
- Sand bags – Residents had bought sandbags and some Councillors felt that the Parish Council should keep a supply. However, the Environment Agency has advised against this.
- Councillor L Mussell suggested that an ‘incident procedure and Communication Tree’ is drawn up for use in similar crises, so residents would know where to go for help. Social media could be used to disseminate the information.
- John Sheward (Head of Asset Management) at St Helen’s Council had been to the Village to assess and discuss the damage caused by the flood.
- Councillor R Nichols reminded the meeting that the Parish Council is severely limited in what it can do regarding this matter and that any resolutions should include the Borough Council.

RESOLVED: Councillor Reynolds proposed that a Communication Strategy for future flooding occurrences should be drawn up. Councillor Brown seconded the proposal which was carried unanimously

395. CORRESPONDENCE

Councillor L Mussell left the meeting for 5 Minutes between 7.30pm and 7.35pm

The Clerk summarised the following correspondence:

1. Email from Michael Berry on behalf of the Police & Crime Commissioner with a copy of the press release sent following the Home Office’s confirmation of the Police budget for Merseyside for the next financial year
2. Newsletter from Rainford Hub
3. Copies of emails between Borough Councillor Allan Jones and Graham Fearn, a resident in Beech Gardens regarding the flooding
4. Letter from Ian Roberts, Assistant Chief Executive at St Helens Council with the proposed dates for payment of the precept, which are: 50% on 21.04.16 and 50% on 23.06.16
5. Letter from Bev Kenrick, Electoral Services Officer, requesting to use the hall for the Police & Crime Commissioner and Local Elections on 05.05.16
6. Letter from the Donor relations department re the promotion of the blood donation session on 28.01.16
7. Flier from SLCC regarding a Practitioners’ conference
8. Copy of the Clerk magazine
9. Copy of Clerks & Councils Direct magazine
10. Letter from Ian Roberts, Assistant Chief Executive at St Helens Council confirming that the Council Tax Base of Band D equivalent property for 2016/17 is 2852. This is an increase of 34 on the current year.
11. Copy of a letter from John Sheward, Head of Asset Management at St Helens Council, sent to residents in Beech Gardens
12. Estimate for redecorating the Hall

13. Copy of a letter from Pat & Vic Smeltzer residents of Pine Dale to John Sheward regarding works to the bridge over the brook.
 14. Application form from Rainford in Bloom with the news that Trevor Leese, Regional Organiser for North West in Bloom died suddenly on Christmas Day
 15. Letter from IQA with notification of works to the electricity meter which will mean the electricity is switched off for approx. 2 hours
- + Responses to 434 emails, 93 telephone Calls and 69 Visitors. 1336 reached through FB pages

RESOLVED: That the Correspondence be accepted.

396. COMMITTEE & COUNCILLOR REPORTS

- **Audit** Councillor D Nichols reported that the committee had met since the last full Council meeting and discussed ways of ensuring that the Parish Council at least breaks even in the current and next financial years.
- **Finance, Planning & Administration**
PLANNING - 3 sets of plans were considered.
No objections were raised.

RESOLVED: That the plans be agreed en bloc

FINANCE – Councillor Jones reported:

- i. The Budget Report for 2016/17 had been circulated prior to the meeting. (See Appendix 2). Money has been allocated in the budget for the redecoration of the Main Hall. Following a discussion it was agreed that further options should be explored.
- ii. Councillor Jones requested that Councillor Aspinall looks at the bar tariff. This would be discussed at the next FPA meeting.
- iii. It was agreed that there should not be any increase in the charge for the Hall except for Wedding Receptions.
- iv. A discussion on what any surplus money should be used for would take place at the end of the financial year.
- v. A discussion took place about the possibility of increasing the internet speed to the building.
- vi. Part of the £1200 given to Rainford in Bloom has been repaid.

RESOLVED: Councillor P Jones proposed that the Budget for 2016/17 was accepted. Councillor Long seconded the motion which was carried unanimously

➤ **Community Development (including Rainford in Bloom)**

Councillor D Nichols reported:

- i. At the CDC meeting in January a lengthy discussion had taken place regarding the siting of the proposed War Memorial and it had been agreed that the only suitable place was on the lawn outside the Village Hall.
- ii. Requests were made to have a 'Village Hall' sign on the building and to have the Village Hall floodlit at night.
- iii. Letters have gone out to local businesses regarding the Food Festival in April.
- iv. The organisation of the Beer Festival continues and the event is being anticipated by residents and those further afield. A discussion took place regarding the details.
- v. The Christmas Fayre Committee are due to meet soon regarding next year's event.
- vi. The Rainford Hub had placed an article about Rainford in Bloom in its newsletter that suggested it had been more involved than was perhaps the case.
- vii. A Newsletter is currently under compilation and methods of distribution are being looked into.

➤ **Health & Safety**

A discussion took place about IOSH certification for staff and/or Councillors.

RESOLVED: Councillor R Nichols proposed that the Clerk and Administration Assistant/Bar Manager should attend IOSH training in the next financial year. Councillor Aspinall seconded the motion and it was carried unanimously

➤ **Borough Council**

Councillor R Nichols reported:

- i. that the current flooding issues had dominated the recent Borough Council meeting
- ii. that St Helens Council is being re-structured to cut costs

Councillor L Mussell reported:

- i. that the alterations to the road junction at Windle Island will be going ahead. John Sheward would be sending further information regarding this matter when the plan is completed

397. ANY OTHER BUSINESS

1. Councillor Long asked when the March Council meeting would be held due to Easter Monday falling on the fourth Monday of the month. The Clerk confirmed that the meeting would take place on 21 March 2016.
2. Councillor Grice asked if the Village Centre Improvement Scheme was finished. Councillor L Mussell informed the meeting that there are more bollards to be placed and the road will be resurfaced.
3. Councillor Grice stated that the spotlights in the Main Hall need adjusting. This will be addressed when there is scaffolding in the hall for the redecoration.
4. Councillor Grice asked if the cost of floodlighting the building could be included in the Chairman's fund for 2016/17. Councillor D Nichols confirmed that it would be.
5. Councillor Grice stated that in his opinion, the Rainford in Bloom planters needed painting.
6. Councillor Grice asked if the quiz scheduled for 05.02.16 would be going ahead. The Chairman informed him that unfortunately this would not be possible.
7. Councillor D Mussell suggested a Parish Scarecrow Competition judged by the Councillors for each Ward. Councillor D Nichols pointed out that Crank already has a scarecrow competition. Councillor Reynolds suggested Councillor D Mussell took a proposal to the next CDC meeting.
8. Councillor P Jones informed the meeting that the next Full Council meeting would include the Finance, Planning & Administration committee meeting.
9. Councillor L Mussell commented that the top locks on the new Community Noticeboard in the Village Centre are very high and there has been some confusion over the keys. She also suggested that there should be a time limit for notices on the board.

398. DIARY DATES

22.02.16	7pm	Full Council Meeting
12.03.16	7.30pm	Spring Ball - Chairman's Fundraiser
16.03.16	6.30pm	Finance Planning & Administration Committee Meeting
21.03.16	7.00pm	Full Council Meeting
08.04.16	5.45pm – 6.15pm	MP's surgery
20.04.16	6.30pm	Finance Planning & Administration Committee Meeting
23.04.16	7pm for 7.30pm	St George's Night – Chairman's Fundraiser
25.04.16	7.00pm	Full Council Meeting
18.04.16	6.30pm	Finance Planning & Administration Committee Meeting
20.05.16	6.30pm	Annual Parish Council Meeting followed by Full Parish Council meeting and The Chairman's Evening

There being no other business, the meeting closed at 8.25pm

Chairman

APPENDIX 2
RAINFORD PARISH COUNCIL

BUDGET REPORT 2016/17

The Table below shows a summary of the proposed budget for 2016/17

	Budget 2015/16	Prediction to 31.03.16	BUDGET 2016/17	% ↑↓ over Prediction to 31.03.16	% ↑↓ over Budget 2015/16
Income					
Main Hall	12703	12877	13000	1	2
Reception Room	3298	3928	3500	-11	6
Rent	20000	17518	18519	6	-7
Other	4500	5279	5500	4	22
Bar	11000	22000	15000	-32	36
Precept	70450	70450	71300	1	1
TOTAL	121951	132052	126819	-4	4
Expenditure					
General admin	60636	73778	65462	-11	8
PWLB	1986	1968	1928	-2	-3
Pavilion	250	1120	250	-78	0
Publicity	300	569	500	-12	67
Rent	1839	1934	1934	0	5
S137	1000	1000	1000	0	0
National Insurance	1300	1190	1400	18	8
Pensions	5771	5461	10230	87	77
Salaries	38969	41840	44115	5	13
TOTAL	112051	128860	126819	-2	13

The above figures include payment of the £20,000 contribution towards the Village Centre Improvement Scheme in the current financial year. The expected date of payment was not known at the time of writing but has been assumed to be before 31.03.16.

INCOME

Main Hall & Reception Room

The overall number of classes and functions being held in the Village Hall increased during 2015/16 by 44% in the Main Hall and 96% in the Reception Room giving an overall upturn of 40% year on year. This followed on from significant increases the previous year and the use of the Village Hall has escalated by 130% in 2 years.

Most classes are term time only. Some meetings have holiday breaks at Easter, summer and Christmas. Two regular weekly classes stopped during 2015/16, one from the Main Hall and one from the Reception Room.

The Reception Room and Main Hall are used for certain meetings and events free of charge throughout the year.

The Main Hall is used on a Tuesday for approximately 40 weeks in the year for Rainford Senior Citizens' Social Club Luncheon Club. The RSCSC made a further donation of £1500 towards the costs of the hall for 2015/16 and it is expected that a similar donation will be forthcoming in 2016/17. (If the Luncheon Club were invoiced for the use of the hall the cost would be £85 per week – 40 x £85 = £3400). At present there are 7 weekly classes in the Main Hall, 1 fortnightly booking and 2 monthly bookings for 9 months of the year. Additionally, the Bowling Club uses the Main Hall October – March one afternoon each week.

The Reception Room is used 3 times a week for classes plus a meeting once a fortnight and 1 regular monthly meeting.

The projected figures for 2016/17 assume that all existing classes continue at the current rate of occurrence.

Clearly, there is still scope for further expansion of use of both the Reception Room and Main Hall and a marketing campaign will be undertaken, mainly targeted at increasing the number of regular classes. Word of mouth and attendance at an event continues to be an important source of function bookings. Additionally, new initiatives for using the Main Hall and Bar during quieter periods are planned for 2016/17. These include Christmas parties, a Wedding Fayre and a Beer Festival.

The tables below show Village Hall use in recent years and the projection for 2016/17.

Charts showing further detail can be found in Appendix 1

Main Hall	2013/14	2014/15	2015/16 @ 31.12.15	2015/16 Projection	Prediction for 2016/17
Regular Classes/Meetings - charged	147	236	245	338	350
Regular Meetings - FOC	47	48	29	41	41
Other Meetings - Charged	9	6	8	13	15
Other Meetings - FOC	8	18	0	2	2
Functions without Bar – Charged	10	9	6	8	10
Functions without Bar –FOC	0	0	1	1	1
Functions with Bar - Charged	18	31	20	24	25
Functions with Bar - FOC	9	8	3	6	10
Events - Charged		3	7	8	8
Events - FOC	10	14	9	11	10
Total	258	373	328	452	472

Reception Room	2013/14	2014/15	2015/16 @ 31.12.15	2015/16 Projection	Prediction for 2016/17
Regular Classes/Meetings	65	74	140	190	122
Regular Meetings - FOC	35	35	11	14	30
Other Meetings - Charged	15	8	13	16	20
Other Meetings - FOC	3	3	13	15	5
Total	118	120	177	235	177

Rent

The Village Hall sublets 4 offices on licensing agreements. One of the ground floor offices is currently used as a store room and therefore has a corresponding lower rent. One office is currently vacant, but at the time of writing several enquiries are ongoing. The budget for 2016/17 has been lowered to allow for a void period.

Other

The income in this section is mainly reclaimed VAT. However, in the current financial year, ways of sourcing add-on income, particularly through functions have been further explored. So far, this has only yielded approximately £550, but additional accessories which can be hired out have been acquired lately and staff will be actively marketing these to achieve 'add-on' sales at functions and events. This provides a way to give customers extra service and at the same time generating revenue.

Bar

The results of the latest stocktake (to 31 December 2015) are not yet available.

Throughout the financial year 2015/16, the bar has continued to move forward and the Bar Manager is constantly looking at ways to improve and develop the bar. This is reflected in the high takings for 2015/16. The Bar maintains a small group of uniformed staff who work efficiently as a team. Particular emphasis is placed on demeanour and attitude when training new staff.

To build on the current success of the bar, it is proposed to make the following changes for 2016/17:

1. Increase the price of some of the bar offer to streamline the cost of sprits (see **Appendix 2** for details).
2. Introduce a range of 5 wines from Lyme Bay. These are fruit wines which are growing in popularity and will allow a wider customer choice. They will be marketed at £14.00 per 75cl bottle and give a good profit margin. There is the additional advantage that the supplier offers a sale or return service at no extra cost.
3. The sale of small packets of crisps has proved to be erratic. These have a very good profit margin, but do not always have a long shelf life. The quantities and timing of this offer will be reviewed.
4. The introduction of the sale of filtered coffee. Many of the functions held do not offer guests coffee and bar staff are frequently asked for it. The profit margin on cups of coffee is high and it will also allow the bar to offer speciality coffees.
5. Hold a Beer Festival as an annual event

Precept

The Income budget for 2016/17 has been set assuming that the rate for the precept will remain at £25.00 based on Band D equivalent properties. The Tax Base for the current year is 2818. This will rise to 2852 for the financial year 2016/17:

2015/16 **2818 x 25.00 = 70450**

2016/17 **2852 x 25.00 = 71300**

Maintaining the precept at £25.00 for Band D equivalent properties will allow improvements to the Village Hall which will further increase its use, thus generating further income. This will allow the Parish Council to spend more on community projects and allow a contingency fund to accumulate for unforeseen/emergency expenditure. This would be prudent given the age of the building and the unexpected costs incurred this financial year.

THE FOLLOWING TABLE GIVES DETAILS OF THE BUDGETED INCOME FOR 2016/17:

	Budget 2015/16	Prediction to 31.03.16	BUDGET 2016/17	% ↑↓ over Prediction to 31.03.16	% ↑↓ over Budget 2015.16
Main Hall	12703	12877	13000	1	2
Reception Room	3298	3928	3500	-11	6
Rent	20000	17518	18519	6	-7
Other	4500	5279	5500	4	22
Bar	11000	22000	15000	-32	36
Precept	70450	70450	71300	1	1
TOTAL	121951	132052	126819	-4	4

Further details are given in Appendix 3

The overall budget is 4% below the predicted actual figure for 2015/16. However, it is 4 % above the budget for 2015/16. Figures are deliberately conservative and reflect the current Hall Bookings for 2016/17.

EXPENDITURE

Expenses are monitored on a monthly basis. Many of the major costs associated with the Village Hall are relatively fixed, such as electricity, gas, rent, rates etc. Efforts are made to keep unnecessary expenditure to a minimum and research is undertaken to find the most cost effective suppliers.

A central expense in 2015/16 has been the payment of £20,000 to St Helens Council as a contribution towards the cost of the Village Centre Improvement Scheme. Additionally, there has been a series of unusual and unexpected expenditure:

- Repairs to the Pavilion Roof £970
- 200 new chairs for use in the Hall £3907
- Additional Internal Audit costs £600
- New Declaration of Acceptance Book £144
- Miscellaneous £599
- Salary Arrears £560
- Fire Alarm £6926
- Fire Extinguishers £181
- Plumbing £340
- Emergency repairs to boiler £1494
- Late invoices for 2014/15 £576
- Rainford in Bloom £1292

Total £37589

Approximately £34500 of this is not expected to recur in 2016/17.

Provision has been made for the redecoration of the Main Hall and Bar area, plus the replacement of the light fittings in the bar area and the cleaning of the curtains in the Main Hall and bar.

Additional funds have been included in the Repairs and Renewals and Maintenance budgets for eventualities such as emergency repairs to the boiler/plumbing works etc. The budget for 2016/17 also includes an amount for training for staff and/or Councillors and provision to have the engraving on the Chain brought up to date.

A nominal sum has also been included to replace any lost or broken crockery.

The fourth and fifth repayments for the outstanding PWLB loan will be made in the financial year 2016/17. The schedule is detailed in **Appendix 4**.

The expanding use of the Main Hall increases the amount of cleaning time required. Cleaning is outsourced and is included under Maintenance. It also necessitates extra attendance from one of the caretakers to set up the room and open up and secure the building.

Due to changes in the law for the provision of pension schemes, an allowance has been made in the budget for all staff taking up the option of joining a pension scheme. Provision has also been made for increasing the contracted hours of the Administration Assistant.

THE FOLLOWING TABLE GIVES DETAILS OF THE BUDGETED GENERAL ADMINISTRATION EXPENDITURE FOR 2016/17

General Admin Expenditure	Budget 2015/16	Actual at 31.12.15	Projected Actual 31.03.16	Budget 2016/17	% ↑↓ over Projected Actual to 31.03.16	% ↑↓ over Budget 2015/16	Note
Building							
bank charges	480	604	805	845	5	76	
Insurance	3395	2114	3514	3690	5	9	1
Maintenance	5000	4199	5500	13087	138	162	2
Rates	12163	10871	12078	12440	3	2	3
Repairs & Renewals	7150	10829	11500	7000	-39	-2	
Communications							
Phone,Broadband,website ,IT	460	1265	1686	1000	-41	117	
postage & stationery	620	407	550	500	-9	-19	
Community Projects							
Village Centre Improvement Scheme	10000	20000	20000	0	-100	-100	
Other	2000			2000		0	
Election Expenses	5600	184	184	5600	2943	0	4
Fees							
Audit	700	1430	2030	700	-66	0	5
PRS Music Licence	450	752	752	900	20	100	6
St Helens Council	480	324	437	450	3	-6	
Subscriptions	220	238	238	250	5	14	
Tenant Finding	395	395	395	395	0	0	
Other							
Art Exhibition	160	230	230	500	117	213	7
Chairmans evening	1400	1540	1540	1600	4	14	
Christmas light & tree	500	0	760	800	5	60	
Misc	2000	354	1000	1000	0	-50	
Chargeable function expenses	500	393	393	500	27	0	
Training	0	0	0	1000			8
Utilities							
Electricity	2552	2407	3209	3530	10	38	9
Gas	3679	4861	6480	7128	10	94	10
Water	732	373	497	547	10	-25	11
TOTAL	60636	63771	73778	65462	-11	8	

Notes:

1. Projected Actual at 31.03.15 + 10%
2. Includes cost of redecorating the Hall + 10%
3. Projected Actual at 31.03.15 + 3%
31.03.15 + 10%
4. Earmarked figure
31.03.15 + 10%
5. Higher in 2015/16 due to time required to set up new system
6. Increased due to higher hall usage
7. Includes work on some of the Art Exhibition board
8. For Health & Safety Training
9. Projected Actual to 31.03.15
10. Projected Actual to
11. Projected Actual to

APPENDIX 1

	Regular Classes/Meetings - charged	Regular Meetings - FOC	Other Meetings - Charged	Other Meetings - FOC	Functions without Bar - Charged	Functions without Bar - FOC	Functions with Bar - Charged	Functions with Bar - FOC	Events - Charged	Events - FOC	TOTAL
Main Hall											
2015/16											
April	23	3	0	0	1	0	3	1	1	0	32
May	25	2	2	0	0	0	2	1	1	0	33
June	32	5	0	0	0	0	3	0	1	0	41
July	29	4	2	0	0	0	4	0	1	0	40
Aug	18	4	2	0	1	0	2	0	1	0	28
Sept	30	3	1	0	1	0	0	0	0	4	39
Oct	32	3	0	0	1	0	1	0	1	4	42
Nov	34	4	0	0	0	1	3	1	1	1	45
Dec	22	1	1	0	2	0	2	0	0	0	28
Jan	29	4	5	0	1	0	1	1	0	0	41
Feb	32	4	0	2	1	0	2	1	0	2	44
March	32	4	0	0	0	0	1	1	1	0	39
Total	338	41	13	2	8	1	24	6	8	11	452

	Regular Classes/Meetings - charged	Regular Meetings - FOC	Other Meetings - Charged	Other Meetings - FOC	TOTAL	
Reception Room						
2015/16						
April		15	3	3	0	21
May		15	1	2	1	19
June		18	1	2	2	23
July		12	1	1	1	15
August		11	1	1	0	13
September		15	1	0	6	22
October		22	1	2	2	27
November		19	1	1	1	22
December		13	1	1	0	15
January		16	1	1	1	19
February		16	1	2	1	20
March		18	1	0	0	19
Total		190	14	16	15	235

APPENDIX 2

Bar Tariff for 2016/17

BAR TARIFF							
DRAUGHT BEER & LAGER				WHISKY			
Tetleys Bitter	pint	£ 2.80		Malt Whisky	25ml	£ 1.80	
" "	1/2 pint	£ 1.50		Bells Whisky	25ml	£ 1.50	
Fosters	pint	£ 2.90		Grouse Whisky	25ml	£ 1.70	
" "	1/2 pint	£ 1.50		Jack Daniel's	25ml	£ 1.90	
George Wright Real Ale	Pint	£ 3.00		SPIRITS			
George Wright Real Ale	1/2 Pint	£ 1.60		Southern Comfort	25ml	£ 1.80	
Guinness (Surger)	pint	£ 3.00		Lambs Rum	25ml	£ 1.70	
				Bacardi Rum	25ml	£ 1.70	
Bitter Shandy	pint	£ 2.30		Morgans Spice	25ml	£ 1.80	
" "	1/2 pint	£ 1.50		Gin	25ml	£ 1.70	
Lager "	pint	£ 2.50		Vodka	25ml	£ 1.70	
" "	1/2 pint	£ 1.50		Brandy	25ml	£ 1.70	
BOTTLED BEER				Malibu	25ml	£ 1.70	
Peroni	330ml	£ 2.80		Drambuie	25ml	£ 1.70	
Budweiser	330ml	£ 2.50		Tia Maria	25ml	£ 1.70	
Becks	330ml	£ 2.40		Pernod	25ml	£ 1.70	
Becks Blue	330ml	£ 2.20		Jaëgermeister	25ml	£ 1.70	
Cheeky Pheasant	500ml	£ 3.00		Any Other Shots	25ml	£ 1.70	
Pipe Dream	500ml	£ 3.00		FORTIFIED WINES			
BOTTLED CIDER				Sherry	25ml	£ 1.50	
Strongbow Cider	330ml	£ 2.50		Port	25ml	£ 1.50	
Kopparberg Cider	500ml	£ 3.20		Martini Bianco	25ml	£ 1.50	
SOFT DRINKS				WINE			
Appletizer	Bottle	£ 1.60		Small Glass white/red/rose	125ml	£ 2.80	
Diet coke		£ 1.20		Large Glass white/red/rose	250ml	£ 4.50	
Coke		£ 1.20		Small Bottle White wine	187ml	£ 2.80	
Fruit juice		£ 1.40		Small Bottle Red Wine	187ml	£ 2.80	
Red Bull		£ 2.50		Small Bottle Rose Wine	187ml	£ 2.80	
J20		£ 1.50		Chardonnay	75cl	£ 12.50	
Bitter Lemon		£ 1.10		Chenin Blanc	75cl	£ 11.00	
Sparkling Water		£ 1.20		Pinot Grigio	75cl	£ 11.00	£13.80
Still Water		£ 1.20		Sauvignon Blanc	75cl	£ 11.00	
Slimline Tonic		£ 1.10		Prosecco	75cl	£ 13.00	
Ginger Ale		£ 1.10		Rosé	75cl	£ 11.00	
Soda Water	glass	£ 0.80		Cabernet Sauvignon	75cl	£ 11.00	
Still orange	pint	£ 1.10		Merlot	75cl	£ 11.00	
Still Orange	glass	£ 0.60		Rioja	75cl	£ 12.50	
Lemonade	glass	£ 0.90		Shiraz	75cl	£ 11.00	
Splash/Dash		£ 0.40		Pinot Noir	75cl	£ 15.50	
				Lyme Bay Wines	75cl	£ 14.00	

APPENDIX 3

Income	2015/16							
	Main Hall	Reception R	Rent	Other	Bar	Precept	TOTAL	
Budget								
2015/16	12703	3298	20000	4500	11000	70450	121951	
Budget to								
30.06.15	3176	825	5000	1125	2750	70450	83326	
Actual to								
30.06.15	4290	958	3879.75	1148	4578	70450	85304	
% ↑↓	35	16	-22	2	66	0	2	
Budget to								
30.09.15	6351.5	1649	10000	2250	5500	70450	96201	
Actual to								
30.09.15	6743	1599	8760	3332	13328	70450	104212	
% ↑↓	6	-3	-12	48	142	0	8	
Budget to								
31.012.15	9527	2474	15000	3375	8250	70450	109076	
Actual to								
31.12.15	10755	2565	13639	3954	16502	70450	117865	
% ↑↓	13	4	-9	17	100	0	8	
Budget to								
31.03.16	12703	3298	20000	4500	11000	70450	121951	
Prediction								
to 31.03.16	12877	3928	17518	3954	22000	70450	130727	
% ↑↓	1	19	-12	-12	100	0	7	
BUDGET								
2016/17	13000	3500	18519	5500	15000	71300	126819	

APPENDIX 4

RECEIVED 29 SEP 2014

OFFICIAL SCHEDULE OF FUTURE LOAN PAYMENTS

08762 - RAINFORD PARISH COUNCIL (LANCS)
 (Fixed Loan repayable 6 monthly - Interest calculated at 2.200 %)

Loan Number - 503240

Due Date	Balance		Principal		Interest		Total Due	
	£	P	£	P	£	P	£	P
26 Mar 2015	9,000.00		900.00		99.00		999.00	
26 Sep 2015	8,100.00		800.00		99.10		899.10	
26 Mar 2016	7,200.00		700.00		79.20		779.20	
26 Sep 2016	6,300.00		600.00		59.30		559.30	
26 Mar 2017	5,400.00		500.00		39.40		359.40	
26 Sep 2017	4,500.00		400.00		19.50		159.50	
26 Mar 2018	3,600.00		300.00		9.60		99.60	
26 Sep 2018	2,700.00		200.00		9.70		99.70	
26 Mar 2019	1,800.00		100.00		9.80		99.80	
26 Sep 2019	900.00		0.00		9.90		99.90	